

THIS DOCUMENT IS IMPORTANT AND REQUIRES YOUR IMMEDIATE ATTENTION

此乃要件 請即處理

IF YOU ARE IN ANY DOUBT AS TO ANY ASPECT OF THIS FORM OR AS TO THE ACTION TO BE TAKEN, YOU SHOULD CONSULT YOUR LICENSED SECURITIES DEALER OR REGISTERED INSTITUTION IN SECURITIES, BANK MANAGER, SOLICITOR, PROFESSIONAL ACCOUNTANT OR OTHER PROFESSIONAL ADVISER.

閣下如對此表格任何方面或應採取之行動有任何疑問，應諮詢閣下之持牌證券交易商或註冊證券機構、銀行經理、律師、專業會計師或其他專業顧問。



碧桂园服务
COUNTRY GARDEN SERVICES

COUNTRY GARDEN SERVICES HOLDINGS COMPANY LIMITED

碧桂园服務控股有限公司

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立之有限公司)

(Stock Code : 6098)

(股份代號 : 6098)

FINAL DIVIDEND FOR THE YEAR ENDED 31 DECEMBER 2020 ("2020 FINAL DIVIDEND") SCRIP DIVIDEND SCHEME — ELECTION FORM
截至2020年12月31日止年度之末期股息(「2020年末期股息」)之以股代息計劃—選擇表格

IF YOU WISH TO RECEIVE YOUR 2020 FINAL DIVIDEND WHOLLY IN CASH DIVIDEND, YOU NEED NOT COMPLETE THIS FORM
閣下如就2020年末期股息欲全部收取現金股息，則不用填寫此表格

IF YOU WISH TO RECEIVE NEW ORDINARY SHARES IN COUNTRY GARDEN SERVICES HOLDINGS COMPANY LIMITED (THE "COMPANY") OF US\$0.0001 EACH CREDITED AS FULLY PAID UP ("NEW SHARES") IN LIEU OF THE CASH DIVIDEND FOR THE 2020 FINAL DIVIDEND EITHER IN WHOLE OR IN PART, YOU MUST COMPLETE AND SIGN THIS FORM IN ACCORDANCE WITH THE INSTRUCTIONS BELOW AND RETURN IT TO THE COMPANY'S HONG KONG BRANCH SHARE REGISTRAR AND TRANSFER OFFICE, TRICOR INVESTOR SERVICES LIMITED, AT LEVEL 54, HOPEWELL CENTRE, 183 QUEEN'S ROAD EAST, HONG KONG SO AS TO BE RECEIVED NO LATER THAN 4:30 P.M. ON WEDNESDAY, 21 JULY 2021. 閣下如欲就全部或部份2020年末期股息選擇收取每股0.0001美元之碧桂园服務控股有限公司(「本公司」)之已繳足新普通股股份(「新股份」)以代替現金股息，則應不遲於2021年7月21日(星期三)下午4時30分依照下文指示填妥及簽署此表格，並交回香港皇后大道東183號合和中心54樓本公司之香港股份過戶登記分處卓佳證券登記有限公司。

PART 1 第一部份

BOX A 甲欄	NAME(S) AND ADDRESS OF REGISTERED SHAREHOLDER(S) 登記股東姓名及地址
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BOX B 乙欄	REGISTERED HOLDING OF ORDINARY SHARES IN THE COMPANY OF US\$0.0001 EACH ON 7 JUNE 2021 (THE "RECORD DATE") 於2021年6月7日(「記錄日期」)登記持有之每股0.0001美元之本公司之普通股股份數目
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PART 2 第二部份

ELECTION FOR NEW SHARES FOR THE 2020 FINAL DIVIDEND
就2020年末期股息選擇收取新股份

ELECTION FOR RECEIVING NEW SHARES IN LIEU OF THE CASH DIVIDEND OF RMB21.87CENTS PER ORDINARY SHARE IN RESPECT OF THE 2020 FINAL DIVIDEND IN WHOLE OR IN PART OF YOUR REGISTERED HOLDING OF ORDINARY SHARES.

閣下就所登記持有之全部或部份普通股股份選擇以新股份方式收取2020年末期股息以代替每股普通股人民幣21.87分之現金股息。

PLEASE ENTER IN BOX C THE NUMBER OF ORDINARY SHARES IN RESPECT OF WHICH YOU ELECT TO RECEIVE THE 2020 FINAL DIVIDEND IN THE FORM OF NEW SHARES IN LIEU OF THE CASH DIVIDEND.

請在丙欄內填上 閣下欲以新股份代替現金股息方式收取2020年末期股息之普通股股份數目。

IF YOU SIGN THIS FORM BUT DO NOT SPECIFY THE NUMBER OF ORDINARY SHARES IN RESPECT OF WHICH YOU WISH TO RECEIVE NEW SHARES IN LIEU OF THE CASH DIVIDEND, OR IF YOU ELECT TO RECEIVE NEW SHARES IN RESPECT OF A GREATER NUMBER OF ORDINARY SHARES THAN YOUR REGISTERED HOLDING AS AT THE RECORD DATE, THEN IN EITHER CASE, YOU WILL BE DEEMED TO HAVE EXERCISED YOUR ELECTION TO RECEIVE NEW SHARES ONLY IN RESPECT OF ALL THE ORDINARY SHARES REGISTERED IN YOUR NAME ON THE RECORD DATE.

倘 閣下已簽署此表格但未有列明 閣下有意收取新股份以代替現金股息之普通股股份數目，或倘 閣下選擇收取新股份之普通股股份數目超逾 閣下於記錄日期已登記於名下者，則在這任何一種情況下， 閣下將被視為已就於記錄日期登記於名下之所有普通股股份選擇只收取新股份。

BOX C 丙欄	NUMBER OF ORDINARY SHARES IN RESPECT OF WHICH YOU WISH TO RECEIVE THE 2020 FINAL DIVIDEND IN THE FORM OF NEW SHARES IN LIEU OF THE CASH DIVIDEND 閣下欲以新股份代替現金股息方式收取2020年末期股息之普通股股份數目
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PART 3 第三部份

TO THE BOARD OF DIRECTORS OF COUNTRY GARDEN SERVICES HOLDINGS COMPANY LIMITED:

致碧桂园服務控股有限公司董事會：

I/WE, THE UNDERSIGNED AND ABOVE-NAMED SHAREHOLDER(S), GIVE NOTICE THAT I/WE ELECT TO RECEIVE NEW SHARES IN LIEU OF CASH DIVIDEND IN RESPECT OF THE 2020 FINAL DIVIDEND FOR THE WHOLE OR PART OF THE ORDINARY SHARES REGISTERED IN MY/OUR NAME(S) IN ACCORDANCE WITH THE INSTRUCTIONS GIVEN ABOVE IN PART 2 OF THIS FORM SUBJECT TO THE TERMS AND CONDITIONS SET OUT IN THE CIRCULAR DATED 6 July 2021 AND THE MEMORANDUM AND ARTICLES OF ASSOCIATION OF THE COMPANY. I/WE ACKNOWLEDGE THAT THE NOTES FORM PART OF THIS FORM.

本人/吾等為下方簽署及上列之股東，茲通知本人/吾等就登記在本人/吾等名下全部或部份之普通股股份，按照上述此表格之第二部份所作指示並遵照於2021年7月6日之通函所載之條款及條件以及本公司之組織章程大綱及細則，選擇以新股份代替現金股息方式收取2020年末期股息。本人/吾等承認附註是此表格之一部份。

SIGNATURE(S) 簽署 (USUAL SIGNATURE(S) 慣用簽名式)

(1) (2) (3) (4)

DATE 日期: 2021. TEL. NO 電話號碼: EMAIL 電郵:

NOTES: (I) IN THE CASE OF JOINT HOLDERS, ALL MUST SIGN.

附註: (I) 如屬聯名持有人，所有持有人均須簽署。

(II) IN THE CASE OF A CORPORATION, THIS FORM SHOULD BE SIGNED ON ITS BEHALF BY A DULY AUTHORISED OFFICER WHOSE OFFICE SHOULD BE STATED.

股東如屬法團，則此表格須由其正式授權人員簽署並須註明簽署人之職位。

(III) YOUR SIGNATURE(S) ABOVE MUST CORRESPOND WITH YOUR SPECIMEN SIGNATURE(S) FILED WITH TRICOR INVESTOR SERVICES LIMITED.

閣下以上之簽名須與 閣下提交予卓佳證券登記有限公司之簽字樣樣相符。

THIS FORM IS FOR THE USE BY THE SHAREHOLDER(S) NAMED IN BOX A ONLY. THE RIGHT TO RECEIVE NEW SHARES INSTEAD OF THE WHOLE OR PART OF THE CASH DIVIDEND IS NON-TRANSFERABLE. IF YOU ARE NOT ELIGIBLE TO ELECT NEW SHARES INSTEAD OF CASH DIVIDEND, YOU SHOULD NOT COMPLETE THIS FORM AND, IF YOU DO SO, THIS FORM WILL BE VOIDED AND OF NO EFFECT. NO ACKNOWLEDGEMENT OF RECEIPT OF THIS FORM WILL BE ISSUED.

此表格只供名列於甲欄內之股東使用。收取新股份以代替全部或部份現金股息之權利為不可轉讓的。倘 閣下並無資格選擇收取新股份以代替現金股息，則不應填寫此表格，而倘 閣下填寫此表格，則此表格將作廢及無效。本公司將不會對已交回之表格另發收據。

SHARE CERTIFICATES AND/OR DIVIDEND WARRANTS FOR THE 2020 FINAL DIVIDEND WILL BE SENT BY ORDINARY POST ON THURSDAY, 12 AUGUST 2021 TO THE SHAREHOLDER(S) AND AT THE SHAREHOLDER(S)'S RISK TO THE ABOVE ADDRESS.

就2020年末期股息所應得之股票及/或股息單將於2021年8月12日(星期四)按上述地址以平郵寄給該股東，郵誤風險須由該股東承擔。

THIS FORM SHOULD BE RETURNED TO THE COMPANY'S HONG KONG BRANCH SHARE REGISTRAR AND TRANSFER OFFICE, TRICOR INVESTOR SERVICES LIMITED, AT LEVEL 54, HOPEWELL CENTRE, 183 QUEEN'S ROAD EAST, HONG KONG SO AS TO BE RECEIVED NO LATER THAN 4 30 P.M. ON WEDNESDAY, 21 JULY 2021.

此表格須交回本公司之香港股份過戶登記分處卓佳證券登記有限公司，地址為香港皇后大道東183號合和中心54樓，並須於2021年7月21日(星期三)下午4時30分前送達。

FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM IN ACCORDANCE WITH THE INSTRUCTIONS ABOVE WILL RESULT IN YOUR 2020 FINAL DIVIDEND BEING MADE IN FULL IN THE FORM OF CASH DIVIDEND. THE COMPANY'S DECISION IN ANY DISPUTE RELATING TO THE SCRIP DIVIDEND SCHEME SHALL BE CONCLUSIVE AND BINDING.

股東不依照上文指示填妥、簽署及交回此表格將就2020年末期股息全數收取現金股息。對任何有關以股代息計劃的爭議，本公司的決定將具決定性及約束力。