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## **Sinopec Oilfield Service Corporation**

*(a joint stock limited company established in the People's Republic of China)*

**(Stock code: 1033)**

### **NOTICE OF THE SECOND EXTRAORDINARY GENERAL MEETING FOR 2021**

**Notice Is Hereby Given** that the second extraordinary general meeting for 2021 (the “**EGM**”) of Sinopec Oilfield Service Corporation (中石化石油工程技术服务股份有限公司) (the “**Company**”) will be held at Beijing Shengli Hotel, No. 3 Beishatan, Deshengmen Wai, Chaoyang District, Beijing, PRC on Tuesday, 2 November 2021 at 9:00 a.m. for the purpose of considering and, if thought fit, passing the following resolutions:

#### **Ordinary Resolutions:**

1. “THAT the resolution in relation to the mutual products supply framework agreement and the continuing connected transactions contemplated thereunder and the proposed annual caps of such transaction for 2022, 2023 and 2024 be and is hereby reviewed and approved”
2. “THAT the resolution in relation to the general services framework agreement and the Non-Major Continuing Connected Transactions contemplated thereunder and the proposed annual caps of such transaction for 2022, 2023 and 2024 be and is hereby reviewed and approved”
3. “THAT the resolution in relation to the engineering and construction services framework agreement and the continuing connected transactions contemplated thereunder and the proposed annual caps of such transaction for 2022, 2023 and 2024 be and is hereby reviewed and approved”
4. “THAT the resolution in relation to the financial services framework agreement and the Major Continuing Connected Transactions contemplated thereunder and the proposed annual caps of such transaction for 2022, 2023 and 2024 be and is hereby reviewed and approved”
5. “THAT the resolution in relation to the technology R&D framework agreement and the Non-Major Continuing Connected Transactions contemplated thereunder and the proposed annual caps of such transaction for 2022, 2023 and 2024 be and is hereby reviewed and approved”

6. “THAT the resolution in relation to the land use rights and property leasing framework agreement and the Non-Major Continuing Connected Transactions contemplated thereunder and the proposed annual caps of such transaction for 2022, 2023 and 2024 be and is hereby reviewed and approved”
7. “THAT the resolution in relation to the equipment leasing framework agreement and the Non-Major Continuing Connected Transactions contemplated thereunder and the proposed annual caps of such transaction for 2022, 2023 and 2024 be and is hereby reviewed and approved”
8. “THAT the resolution in relation to the provision of counter-guarantee to China Petrochemical Corporation be and is hereby reviewed and approved”
9. “THAT the resolution in relation to the annual cap for the 2021 continuing related transactions with China Oil & Gas Pipeline Network Corporation be and is hereby reviewed and approved”

### **Special Resolution**

10. “THAT the resolution in relation to the amendments to Articles of Association and the Rules of Procedure for the Board of Directors be and is hereby approved”

*Note: Unless otherwise defined herein, capitalised terms used in this notice shall have the same meanings as those defined in the announcements of the Company dated 16 September 2021.*

Details of the above-mentioned resolutions will be included in the circular of the EGM to be dispatched to the holders of H shares of the Company. The board of directors of the Company (the “**Board**”) considers that the resolutions hereto are in the interests of the Company and its shareholders as a whole. Accordingly, the Board recommends the Shareholders (including the independent shareholders) to vote in favour of all the resolutions to be proposed at the EGM as set out in this notice.

By the order of the Board  
**Shen Zehong**  
*Company Secretary*

16 September 2021

*Notes:*

1. According to the articles of association of the Company, a holder of H share whose name is in the register of members of the Company as at the close of business on Thursday, 30 September 2021, shall be entitled to attend and vote at the EGM. The register of holders of H shares of the Company will be closed from Friday, 1 October 2021 to Tuesday, 2 November 2021, both days inclusive, for the purpose of determining a shareholders' list for the EGM. In order to qualify for attending the EGM, holders of H shares whose transfers have not been registered must deliver their transfer documents together with the relevant share certificates to the Company's H share registrars in Hong Kong, Hong Kong Registrars Limited at Rooms 1712-1716, 17th floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong not later than 4:30 p.m. on Thursday, 30 September 2021.
2. Those shareholders entitled to attend the EGM shall return the reply slip to the office address of the Company on or before Wednesday, 13 October 2021, although the reply slip will not affect the shareholders to attend and vote at the EGM as shown in Note 1.
3. Shareholders attending the EGM shall present their own identity cards as well as their shareholding account cards (if applicable).
4. Any shareholder entitled to attend and vote at the EGM is entitled to appoint one or more proxies to attend and vote on his/her behalf. A proxy need not be a shareholder of the Company. In the event the appointor is a body corporate, such shareholder shall be represented in the EGM by the legal representative or such person authorized by the resolution of the board of directors or decision-making body of such appointor.
5. A shareholder or his proxy shall exercise the right to vote by poll.
6. Pursuant to the Rules Governing the Listing of Securities on the Stock Exchange of Hong Kong Limited and Rules Governing the Listing of Stocks on Shanghai Stock Exchange. China Petrochemical Corporation and its associates will abstain from voting on the resolutions No. 1-8 at the EGM.
7. The instrument appointing a proxy shall be in writing under the hand of the appointor or his/her attorney duly authorized. In the event the appointor is a body corporate, the instrument appointing a proxy shall either be under seal or signed by the director or his/her attorney duly authorized. If the instrument appointing a proxy is signed by a person under a power of attorney or other authorized documents on behalf of the appointor, such power of attorney or other authorized documents must be notarized.
8. The form of proxy/original certified power of attorney or other authorized documents shall be completed and returned to the office address of the Company or to the Company's H share registrars at Hong Kong Registrars Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong not less than 24 hours before the designated time for holding the EGM (i.e. 9:00 a.m. on 1 November 2021, Hong Kong time), in order to be valid. Completion and return of the forms of proxy will not preclude H shareholders from attending and voting in person at the EGM or any adjournment thereof (as the case may be) at their sole discretion.
9. Shareholders or their proxies attending the EGM when voting on any resolution, shall clearly signify whether he or she is voting for or against such resolution. The shares "withheld" or "abstained" from voting will not be counted in the calculation of the required majority.
10. The EGM is expected to last for a half day. Shareholders and proxies attending the EGM shall be responsible for their own traveling, food and accommodation expenses.
11. Office Address of the Company:  
  
9 Jishikou Road, Chaoyang District, Beijing, the PRC.  
Postal Code: 100728  
Telephone: 86-10-5996 5998  
Facsimile: 86-10-5996 5997

*As at the date of this notice, the Board of Directors comprises Mr. Chen Xikun<sup>#</sup>, Mr. Yuan Jianqiang<sup>#</sup>, Mr. Lu Baoping<sup>+</sup>, Mr. Fan Zhonghai<sup>+</sup>, Mr. Wei Ran<sup>+</sup>, Mr. Zhou Meiyun<sup>+</sup>, Mr. Chen Weidong<sup>\*</sup>, Mr. Dong Xiucheng<sup>\*</sup> and Mr. Zheng Weijun<sup>\*</sup>.*

*# Executive Director*

*+ Non-Executive Director*

*\* Independent Non-Executive Director*