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RUIYUAN
瑞 远

Zhejiang RuiYuan Intelligent Control Technology Company Limited*

浙江瑞遠智控科技股份有限公司

(a joint stock limited company incorporated in the People's Republic of China)

(Stock Code: 8249)

NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT the annual general meeting (the “**Annual General Meeting**”) of Zhejiang RuiYuan Intelligent Control Technology Company Limited* (the “**Company**”) will be held at 10:00 a.m. on Friday, 2 June 2023 at the conference room, 4/F, No. 1, Ruiyuan Road, Yaojiang Town, Zhuji City, Zhejiang Province, the PRC for the following purposes:

1. to receive, consider and adopt the audited financial statements and the reports of the board (the “**Board**”) of directors (the “**Directors**”) and auditors of the Company for the year ended 31 December 2022; and
2. to re-appoint KTC Partners CPA Company Limited as the Company’s auditors and authorize the Board to fix auditors’ remuneration.

By Order of the Board

Zhejiang RuiYuan Intelligent Control Technology Company Limited*

He Keng

Chairman

Ningbo, the PRC, 31 March 2023

Notes:

1. The register of members of the Company will be closed from Wednesday, 3 May 2023 to Friday, 2 June 2023 (both days inclusive), during the period no transfer of shares can be registered. Holders of domestic shares and H shares whose names appear on the register of members of the Company on Friday, 2 June 2023 are entitled to attend and vote at the Annual General Meeting. In order to attend the Annual General Meeting, the holders of H shares shall lodge all transfer documents accompanied by the relevant H share certificates with the Company’s H share registrar, Tricor Abacus Limited, at Level 54, Hopewell Centre, 183 Queen’s Road East, Hong Kong, not later than 4:30 p.m. on Tuesday, 2 May 2023.
2. Shareholder entitled to attend and vote at the Annual General Meeting can complete the proxy form provided by the Company to appoint one or more person as his/her/its proxy or proxies to attend and vote on his/her/its behalf at the Annual General Meeting. A proxy need not be a shareholder of the Company.

* *For identification purpose only*

3. A proxy form for the meeting is enclosed herein. To be valid, the proxy form and (if required by the Board) the power of attorney or other authority (if any) under which it is signed, or a certified copy of such power or authority, must be delivered by hand or by post to the Company's H share registrar, Tricor Abacus Limited, at Level 54, Hopewell Centre, 183 Queen's Road East, Hong Kong (for holders of H shares) or the Company's registered address in the PRC at Factory, No. 3, Laiyan Road West, Economic Development Zone (South Side), Yuyao City, Zhejiang Province, China (for holders of domestic shares) 24 hours prior to the time designated for the Annual General Meeting (i.e. before 10:00 a.m. on Thursday, 1 June 2023) or any appointing time of any adjourned meeting. If such proxy form is signed by a person under a power of attorney or other authority on behalf of the appointer, a notarially certified copy of that power of attorney or authority shall be deposited together with the proxy form. Completion and return of the proxy form will not preclude you from attending and voting at the meeting in person should you so wish. If you attend and vote at the Annual General Meeting, the authority of your proxy will be revoked.
4. Shareholders or their proxies shall produce their identity documents when attending the Annual General Meeting.
5. Shareholders who intend to attend the Annual General Meeting should complete and return the enclosed reply slip. In order to be valid, this completed and signed reply shall be delivered by hand, by post or by fax to the Company's H share registrar, Tricor Abacus Limited, at Level 54, Hopewell Centre, 183 Queen's Road East, Hong Kong (fax no: (852) 2890 9350) (for holders of H shares) or the Company's registered address (Address: Factory, No.3, Laiyan Road West, Economic Development Zone (South Side), Yuyao City, Zhejiang Province, China) (for holders of domestic shares) on or before 4:00 p.m. on Saturday, 13 May 2023.
6. The PRC liaison office address of the Company and details of the secretarial office of the Board are as follows:

Factory, No. 3, Laiyan Road West
Economic Development Zone (South Side)
Yuyao, Zhejiang
China

As at the date of this notice, the Board comprises of four executive Directors, namely Mr. He Keng, Ms. Wu Shanhong, Mr. Chen Weiqiang and Ms. Zou Jing; and three independent non-executive Directors, namely Mr. Zhou Weibo, Ms. Sheng Ting and Mr. Kwok Kim Hung Eddie.

This notice, for which the Directors collectively and individually accept full responsibility, includes particulars given in compliance with the Rules Governing the Listing of Securities on GEM of The Stock Exchange of Hong Kong Limited for the purpose of giving information with regard to the Company. The Directors, having made all reasonable enquiries, confirm that to the best of their knowledge and belief the information contained in this notice is accurate and complete in all material respects and not misleading or deceptive, and there are no other matters the omission of which would make any statement herein or this notice misleading.

This notice will remain on The Stock Exchange of Hong Kong Limited's website at www.hkexnews.hk on the "Latest Listed Company Announcements" page for at least 7 days from the date of its publication and on the website of the Company at www.ruiyuanhk.com.