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中石化煉化工程(集團)股份有限公司
SINOPEC Engineering (Group) Co., Ltd.*

(a joint stock limited liability company incorporated in the People's Republic of China)

(Stock Code: 2386)

**NOTICE OF THE SECOND H SHARES CLASS MEETING FOR THE YEAR
2023**

NOTICE IS HEREBY GIVEN that the second class meeting for H Shareholders for the year 2023 (the “**H Shares Class Meeting**”) of SINOPEC Engineering (Group) Co., Ltd. (the “**Company**”) will be held at A67, Ande Road, Xicheng District, Beijing, the PRC immediately after the first extraordinary general meeting of the Company for the year 2023 (the “**EGM**”) and the second class meeting for Domestic Shareholders for the year 2023 (the “**Domestic Shares Class Meeting**”) to be convened and held on the same date at the same place on Friday, 20 October 2023 for the purposes of considering and, if thought fit, passing the following resolutions. In this notice, unless the context otherwise requires, terms used herein shall have the same meanings as defined in the Company’s circular dated 20 August 2023.

By way of special resolutions:

- (1) to consider and approve the proposed amendments to the Articles of Association of SINOPEC Engineering (Group) Co., Ltd. (H Share) (the “**Articles of Association**”), and approve the authorisation to the Board and the authorisation from the Board to the chairman of the Board and its delegates to make such amendments to the Articles of Association as they deem necessary and appropriate, handle or authorise handling the relevant legal procedures necessary for the proposed amendments to the Articles of Association according to the specific requirements of the regulatory authorities during the course of approval and filing procedures upon the approval of the proposed amendments to the Articles of Association at the EGM and the class meetings; and
- (2) to consider and approve the proposed amendments to the Rules and Procedures for the Shareholders Meetings of SINOPEC Engineering (Group) Co., Ltd. (the “**Rules and Procedures for the Shareholders Meetings**”), and approve the authorisation to the Board and the authorisation from the Board to the chairman of the Board and its delegates to make such amendments to the Rules and Procedures for the Shareholders Meetings as they deem necessary and appropriate according to the

* *For identification purposes only*

requirements of the regulatory authorities for amendments upon the approval of the proposed amendments to the Rules and Procedures for the Shareholders Meetings at the EGM and the class meetings.

By Order of the Board
SINOPEC ENGINEERING (GROUP) CO., LTD.

JIA Yiqun

Chief Financial Officer, Secretary of the Board and Company Secretary

Beijing, the PRC
20 August 2023

As at the date of this notice, directors of the Company are: JIANG Dejun[#], XIANG Wenwu[#], LI Chengfeng^{}, WU Wenxin^{*}, ZHANG Xinming[#], XIE Yanli[#], HUI Chiu Chung, Stephen⁺, DUAN Xue⁺ and YE Zheng⁺.*

[#] *Executive Directors*

^{*} *Non-executive Directors*

⁺ *Independent non-executive Directors*

This notice is available on the website of Hong Kong Exchanges and Clearing Limited (www.hkexnews.hk) and on the website of the Company (www.segroup.cn).

Notes:

ATTENDEE OF THE H SHARES CLASS MEETING

1. Eligibility and Registration Procedure for Attending the H Shares Class Meeting

- (a) Closure of Register of Members. For the purpose of ascertaining H Shareholders who are entitled to attend and vote at the H Shares Class Meeting, the register of members of the Company will be closed from Wednesday, 20 September 2023 to Friday, 20 October 2023 (both days inclusive).
- (b) H Shareholders whose names appear on the register of members of the Company before the close of business day on 20 September 2023 are entitled to attend and vote in respect of all resolutions to be proposed at the H Shares Class Meeting.
- (c) H Shareholders who wish to attend the H Shares Class Meeting shall lodge their share certificates accompanied by the transfer documents with the Company's share registrar of H Shares before 4:30 p.m. on Tuesday, 19 September 2023 for registration.
- (d) An H Shareholder or his/her/its proxy shall produce proof of identity when attending the meeting. If an H Shareholder is a legal person, its legal representative or other persons authorized by the board of directors or other governing body of such Shareholder may attend the H Shares Class Meeting by producing a copy of the resolution of the board of directors or other governing body of such Shareholder appointing such persons to attend the meeting.
- (e) H Shareholders intending to attend the H Shares Class Meeting should return the reply slip for attending the H Shares Class Meeting to the Company on or before Thursday, 28 September 2023.
- (f) H Shareholders may send the above reply slip to the Company in person, by post or by fax.

2. Proxy

- (a) An H Shareholder eligible to attend and vote at the H Shares Class Meeting is entitled to appoint, in written form, one or more proxies to attend and vote on his/her/its behalf. A proxy need not be a Shareholder.
- (b) A proxy should be appointed by a written instrument signed by the appointer or his/her/its attorney duly authorized in writing. If the form of proxy is signed by the attorney of the appointer, the power of attorney authorizing that attorney to sign or the authorization document(s) must be notarized.
- (c) To be valid, the power of attorney or other authorization document(s) which have been notarized together with the completed form of proxy must be delivered to Computershare Hong Kong Investor Services Ltd. at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong for H Shareholders not less than 24 hours before the time designated for holding of the H Shares Class Meeting.
- (d) An H Shareholder or his/her/its proxy may exercise the right to vote by poll.

3. Miscellaneous

- (a) The H Shares Class Meeting is expected to take place immediately after the EGM and the Domestic Shares Class Meeting. Shareholders attending the H Shares Class Meeting shall be responsible for their own travel and accommodation expenses.
- (b) The address of the Share Registrar of H Shares, Computershare Hong Kong Investor Services Ltd., is at Shops 1712-1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.
- (c) The place of business of the Company is at:

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