



## KA SHUI INTERNATIONAL HOLDINGS LIMITED

嘉瑞國際控股有限公司

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立之有限公司)

(Stock code 股份代號 : 822)

6 February 2024

Dear non-registered holder(s),

### Arrangement of Electronic Dissemination of Corporate Communications <sup>(Note 1)</sup>

Pursuant to Rule 2.07A of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Listing Rules**”) and the Amended and Restated Memorandum and Articles of Association of Ka Shui International Holdings Limited (the “**Company**”), the Company hereby implements, with effect from the date of this Letter, the electronic dissemination of future corporate communications (the “**Corporate Communications**”).

#### 1. Corporate Communications

The Company will make both the English and Chinese versions of all future Corporate Communications available electronically on the website of the Company at [www.kashui.com](http://www.kashui.com) and the HKEXnews website at [www.hkexnews.hk](http://www.hkexnews.hk) in place of printed copies.

If you wish to be notified of the latest Corporate Communications of the Company, you are encouraged to subscribe for the News Alert service provided by Hong Kong Exchanges and Clearing Limited (“**HKEX**”) at [https://www.hkex.com.hk/eng/invest/user/login\\_e.aspx](https://www.hkex.com.hk/eng/invest/user/login_e.aspx) to receive instant notification of the announcements of the Company.

#### 2. Actionable Corporate Communications <sup>(Note 2)</sup>

The Company will send Actionable Corporate Communications to its securities holders individually in electronic form by email. **As a non-registered holder, if you wish to receive Corporate Communications from the Company pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your Shares are held (collectively, the “Intermediaries”) and provide your email address to your Intermediaries.**

**If the Company does not receive your functional email address from the Intermediaries, until such time that the functional email address is provided to the Intermediaries, the Company will send the Actionable Corporate Communications in printed form in the future.**

If you want to receive future Corporate Communications (including Actionable Corporate Communications) in printed form, please complete and return the Reply Form on the reverse side to the Company’s Hong Kong branch share registrar (the “**Branch Share Registrar**”), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong or send an email to [candy.leung@kashui.com](mailto:candy.leung@kashui.com) specifying your name, address and request to receive the Corporate Communications in printed form..

Should you have any queries relating to this letter, please contact the Company at (852)3759 8939 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully,  
By order of the Board  
**Ka Shui International Holdings Limited**  
Lee Yuen Fat  
Chairman

#### Notes:

1. Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.
2. Actionable Corporate Communications refer to any corporate communication that seeks instructions from issuer’s securities holders on how they wish to exercise their rights or make an election as the issuer’s securities holder.

各位非登記持有人：

### 以電子方式發布公司通訊<sup>(附註1)</sup>之安排

根據香港聯合交易所有限公司證券上市規則（「**上市規則**」）第 2.07A 條及嘉瑞國際控股有限公司（「**本公司**」）之經修訂及重訂之組織章程大綱及章程細則，本公司自本信函日期起實施以電子方式發布日後的公司通訊（「**公司通訊**」）之安排。

#### 1. 公司通訊

本公司將在本公司網站 [www.kashui.com](http://www.kashui.com) 和披露易網站 [www.hkexnews.hk](http://www.hkexnews.hk) 上發布日後所有公司通訊的英文版和中文版，以代替印刷本。

如閣下希望收到有關本公司最新的公司通訊的通知，本公司鼓勵閣下訂閱由香港交易及結算所有限公司（「**香港交易所**」）在 [https://www.hkex.com.hk/chi/invest/user/login\\_e.aspx](https://www.hkex.com.hk/chi/invest/user/login_e.aspx) 所提供之訊息提示服務，以便接收本公司之公司公告的即時通知。

#### 2. 可供採取行動的公司通訊<sup>(附註2)</sup>

本公司將向其證券持有人以電子郵件方式個別發送可供採取行動的公司通訊。**作為非登記持有人，如有意根據《上市規則》收取公司通訊，閣下應聯絡代閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司（統稱「**中介公司**」），並向閣下的中介公司提供閣下的電子郵件地址。**

**如果公司沒有從中介公司收到閣下的有效電子郵件地址，直至中介公司收到閣下有效的電子郵件地址前，本公司日後將以印刷本形式發送可供採取行動的公司通訊。**

若閣下希望收取日後公司通訊（包括可供採取行動的公司通訊）之印刷版，請填妥本函背頁之回條並交回公司的香港股份過戶登記分處（「**股份過戶分處**」）香港中央證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓或發送電子郵件至 [candy.leung@kashui.com](mailto:candy.leung@kashui.com)，並註明閣下的姓名、地址以及收取公司通訊印刷版的要求。

如閣下對本函件有任何疑問，請於辦公時間星期一至五（香港公眾假期除外）上午 9 時正至下午 6 時正（香港時間）期間致電本公司(852)3759 8939 查詢。

承董事會命  
嘉瑞國際控股有限公司  
主席  
李遠發  
謹啟

2024 年 2 月 6 日

#### 附註：

1. 公司通訊指本公司為向其任何證券持有人提供資訊或提醒其採取行動而發布或將要發布的任何文件，包括但不限於(a) 董事報告、年度賬目以及審計報告副本以及（如適用）財務摘要報告；(b) 中期報告及其中期報告摘要（如適用）；(c) 會議通知；(d) 上市文件；(e) 通函和 (f) 委任表格。
2. 可供採取行動的公司通訊指任何涉及及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利的公司通訊。

**REPLY FORM 回條**

To: **Computershare Hong Kong Investor Services Limited /  
Hong Kong Registrars Limited (The "Branch Share Registrar")**  
17M Floor, Hopewell Centre  
183 Queen's Road East, Wanchai, Hong Kong

致: **香港中央證券登記有限公司 /  
香港證券登記有限公司 (「股份過戶分處」)**  
香港灣仔皇后大道東 183 號  
合和中心 17M 樓

**REMINDER 提示**

As a non-registered holder, if you wish to receive Actionable Corporate Communications<sup>#</sup> by email pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries.

作為非登記持有人，如有意根據《上市規則》透過電郵收取可供採取行動公司通訊<sup>#</sup>，閣下應聯絡閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司（統稱「中介公司」），並向閣下的中介公司提供閣下的電子郵件地址。

**Request for Corporate Communications\* (including Actionable Corporate Communications<sup>#</sup>) in printed form /****要求收取公司通訊\* (包括可供採取行動的公司通訊<sup>#</sup>) 印刷版**

(Please mark "✓" in the below box if applicable) (如適用，請在以下方格內劃上「✓」號)

Name of the listed company (the "Company"): **Ka Shui International Holdings Limited**  
上市公司 (「公司」) 名稱: **嘉瑞國際控股有限公司**

I/we would like to receive future Corporate Communications\* in printed form.  
本人/我們欲收取日後公司通訊\*的印刷版。

**Name(s) of Non-registered holder(s):**

非登記持有人姓名:

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

**Signature(s): (Note 1)**

簽名: (附註 1)

**Contact number:**

聯絡電話號碼:

**Date:**

日期:

**Notes:****附註:**

- This letter is addressed to non-registered holder(s) ("Non-registered holder" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications\*). 此信件乃向本公司之非登記持有人 (「非登記持有人」指股份存放於中央結算及交收系統的人士或公司，已透過香港中央結算有限公司不時向本公司發出通知，表示欲收取公司通訊) 發出。
  - Please complete all your details clearly. 請閣下清楚填妥所有資料。
  - Any form with no box marked (✓), with no signature or otherwise incorrectly completed will be void. 如在本表格未有在方格內劃上「✓」號，或未有簽署，或在其他方面填寫不正確，則本表格將會作廢。
  - For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form. 為免存疑，在本回條上的任何額外指示，公司將不予處理。
- \* Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form.  
除非另有註明，公司通訊乃指公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於年報、中期報告、會議通告、通函及代表委任表格。
- # Unless otherwise specified, Actionable Corporate Communications refer to any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.  
除非另有註明，可供採取行動的公司通訊指任何涉及及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利的公司通訊。

**PERSONAL INFORMATION COLLECTION STATEMENT****收集個人資料聲明**

- "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). 本聲明中所指的「個人資料」與香港法例第 486 章《個人資料 (私隱) 條例》(「《私隱條例》」) 中「個人資料」的涵義相同。
- Your Personal Data provided in this Reply Form will be used in connection with the Company's electronic dissemination of Corporate Communications\* (including Actionable Corporate Communications\*). Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instructions and/or requests as stated in this Reply Form. 閣下於本回條所提供的個人資料將用於有關公司以電子方式發布公司通訊\*(包括可供採取行動的公司通訊\*)的事宜上。閣下是自願向本公司提供個人資料。若閣下未能提供足夠資料，本公司可能無法處理閣下在本回條上所述的指示及/或要求。
- Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes. 公司可就任何所說明的用途或在法例規定的情況下，將閣下的個人資料披露或轉移給公司的附屬公司、股份過戶處、及/或其他公司或團體，並將在適當期間保留該等個人資料作核實及紀錄用途。
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Branch Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk). 閣下有權根據《私隱條例》的條文查閱及/或修改閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式郵寄至股份過戶分處 (地址為香港灣仔皇后大道東 183 號合和中心 17M 樓) 向香港隱私主任提出，或發送電郵至 [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk)。

**Mailing Label 郵寄標籤**

**Computershare Hong Kong Investor Services Limited**  
香港中央證券登記有限公司  
Freepost No. 簡便回郵號碼: 37  
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.

**No postage is necessary if posted in Hong Kong.**

當閣下寄回此回條時，請將郵寄標籤剪貼於信封上。  
如在本港投寄，閣下無需支付郵費或貼上郵票。