



SFK CONSTRUCTION HOLDINGS LIMITED

新福港建設集團有限公司

(Incorporated in Bermuda with limited liability)

(於百慕達註冊成立的有限公司)

(Stock Code: 1447)

(股份代號：1447)

Arrangement of Electronic Dissemination of Corporate Communications
以電子方式發布公司通訊之安排

Dear Registered Shareholders

尊敬的登記股東

8 February 2024

2024年2月8日

With effect from 31 December 2023, pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited and the Bye-laws of SFK Construction Holdings Limited (the "Company"), all the corporate communications have to be disseminated to the shareholders electronically.

自2023年12月31日起，根據香港聯合交易所有限公司之證券上市規則及新福港建設集團有限公司（「本公司」）之公司細則，所有公司通訊均須以電子方式向股東發出。

The Company makes the corporate communication (both English and Chinese versions) available on the Company's website at www.sfkchl.com.hk and the HKEXnews website at www.hkexnews.hk.

本公司在其網站 www.sfkchl.com.hk 及香港交易所披露易網站 www.hkexnews.hk 上發布公司通訊（中文及英文版本）。

If you, as a registered shareholder of the Company, for any reason, have difficulty in viewing the corporate communication or gaining access to the Company's website or HKEXnews, upon your reasonable request in writing to the Company's Hong Kong Branch Share Registrar at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to 1447-ecom@hk.tricorglobal.com, the printed version of the corporate communication will promptly be sent to you free of charge. You are required to use the request form.

作為公司的登記股東，若閣下因任何理由於瀏覽本公司通訊或進入本公司網站或披露易網站時出現困難，閣下可透過郵寄方式向本公司的香港股份過戶登記分處（地址為香港夏慤道 16 號遠東金融中心 17 樓）發出合理書面通知，或發送電子郵件至 1447-ecom@hk.tricorglobal.com，即獲免費發送公司通訊之印刷本。請閣下使用公司通訊索取表格。

You have the right to change your choice of language of the Company's future corporate communications by completing the request form and send to the Company's Hong Kong Branch Share Registrar by post at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to 1447-ecom@hk.tricorglobal.com.

閣下有權填寫索取表格並透過郵寄至本公司的香港股份過戶登記分處（地址為香港夏慤道 16 號遠東金融中心 17 樓），或發送電子郵件至 1447-ecom@hk.tricorglobal.com，以更改閣下對本公司日後的公司通訊之語言選擇。

By order of the Board
承董事會命
SFK Construction Holdings Limited
新福港建設集團有限公司
Chan Ki Chun
陳麒淳
Chairman
主席



SFK CONSTRUCTION HOLDINGS LIMITED

新福港建設集團有限公司

Incorporated in Bermuda with limited liability (Stock Code: 1447)

於百慕達註冊成立的有限公司 (股份代號: 1447)

Corporate Communication Request Form

公司通訊索取表格

To: **SFK Construction Holdings Limited (the "Company")**
(Stock Code: 01447)
c/o Tricor Investor Services Limited
(the "Hong Kong Branch Share Registrar")
17/F, Far East Finance Centre, 16 Harcourt Road,
Hong Kong

致: **新福港建設集團有限公司** (「本公司」)
(股份代號: 01447)
經卓佳證券登記有限公司
(「香港股份過戶登記分處」)
香港夏慤道 16 號遠東金融中心 17 樓

I/We would like to receive all corporate communications of the Company in the manner as indicated below:
本人/我們希望以下列方式收取本公司之所有公司通訊:

(Please mark "✓" in ONLY ONE of the following boxes) (請從下列選擇中, 僅在其中一個空格內劃上「✓」號)

to access the **website version** of all future Corporate Communications on the Company's website and receive an email notification or a notification letter of the publication of Corporate Communications on website (For registered shareholders, the Company will send a notification for the availability of the Corporate Communications on the Company's website in the future. If email address is not provided or provided but undeliverable, only a notification letter for the publication of Corporate Communications on the Company's website will be sent by post. Please provide your email address for email notification of the release of the Corporate Communications only.); **OR**
瀏覽刊載於本公司網站之所有日後公司通訊網上版本, 並收取公司通訊已在網上刊發之電郵通知/通知函件 (僅限已登記股東, 本公司日後會經該電郵地址通知閣下已在本公司網站刊載的公司通訊。如未有提供電郵地址或提供之電郵地址無法發送, 則僅會以郵寄方式發送公司通訊已在本公司網站刊載之通知信函。請提供的電郵地址僅用作發送公司通訊之電郵通知。); **或**

Email Address:

電郵地址:

- to receive the **printed English version** of all future corporate communications ONLY; **OR**
僅收取所有日後刊發的公司通訊文件之**英文印刷本**; **或**
- to receive the **printed Chinese version** of all future corporate communications ONLY; **OR**
僅收取所有日後刊發的公司通訊文件之**中文印刷本**; **或**
- to receive both **printed English and Chinese versions** of all future corporate communications.
同時收取所有日後刊發的公司通訊文件之**英文及中文印刷本**。

Name(s) of Registered Shareholder(s) (Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)
登記股東姓名

Signature(s)
簽名

Registered Address (Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)
登記地址

Contact Telephone Number
聯絡電話號碼

Date
日期

Notes 附註

- Please complete all your details clearly.
請閣下清楚填寫所有資料。
- If your shares are held in joint names, the registered shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Request Form in order to be valid.
如屬聯名登記股東, 則本索取表格須由該名於本公司股東名冊上就聯名持有股份名列首位的登記股東簽署, 方為有效。
- Any request form with more than one box marked (✓), with no box marked (✓), with no signature or otherwise incorrectly completed will be void.
如在本索取表格作出超過一項選擇 或未有作出選擇 或未有簽署 或在其他方面填寫不正確, 則本表格將會作廢。
- The above instruction will apply to all future corporate communications to be sent to you until you notify otherwise by reasonable prior notice in writing to the Company.
上述指示適用於日後發送予閣下之所有公司通訊文件, 直至閣下合理地發出書面通知予本公司另作選擇為止。
- You have the right to change the choice of your language of the Company's future corporate communications by completing the request form and send to the Company's Hong Kong Branch Share Registrar by post at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to 1447-ecom@hk.tricorglobal.com.
閣下有權填寫索取表格並透過郵寄至本公司的香港股份過戶登記分處 (地址為香港夏慤道 16 號遠東金融中心 17 樓), 或發送電子郵件至 1447-ecom@hk.tricorglobal.com, 以更改閣下對本公司日後的公司通訊之語言選擇。
- For the avoidance of doubt, we do not accept any special instructions written on this Request Form.
為免存疑, 任何在本表格上的額外手寫指示, 本公司將不予處理。

Personal Information Collection Statement 收集個人資料聲明

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). Your supply of the Personal Data is on a voluntary basis and for the purpose of processing your request for receiving the corporate communications (the "Purposes"). 本聲明中所指的「個人資料」與香港法例第 486 章《個人資料(私隱)條例》中「個人資料」的涵義相同。閣下是自願提供個人資料, 以用於處理閣下就索取公司通訊(「該等用途」)。

Your Personal Data will be retained for such period as may be necessary to fulfil the Purposes (including for verification and record purposes). Request for access to and/or correction of the Personal Data can be made in accordance with the provisions of the PDPO and any such request should be in writing and sent to the Data Privacy Officer of Tricor Investor Services Limited at the above address. 閣下資料將在適當期間保留作履行所述的該等用途(包括作核實及紀錄用途)。有關查閱及/或更正個人資料的要求可按照《個人資料(私隱)條例》提出, 而有關要求須以書面方式郵寄至卓佳證券登記有限公司(地址如上)的個人資料私隱主任。