

## Tong Ren Tang Technologies Co. Ltd. 北京同仁堂科技發展股份有限公司

(a joint stock limited company incorporated in the People's Republic of China with limited liability) (於中華人民共和國註冊成立的股份有限公司)

(Stock Code 股份代號:1666)

4 March 2024

Dear registered shareholder(s),

## **Arrangement of Electronic Dissemination of Corporate Communications**

Pursuant to Rule 2.07A of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023 and the articles of association of Tong Ren Tang Technologies Co. Ltd. (the "Company"), the Company is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communications"), which mean any documents issued or to be issued by the Company, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at <a href="https://www.tongrentangkj.com">www.tongrentangkj.com</a> and the HKExnews website at <a href="https://www.hkexnews.hk">www.hkexnews.hk</a> in place of printed copies.

Solicitation of electronic contact details

To ensure timely receipt of the Actionable Corporate Communications<sup>(Note)</sup>, the Company recommends you provide your email address by scanning your personalized QR code printed on the enclosed reply form (the "**Reply Form**"). Alternatively, you may sign and return the Reply Form to the Company's Hong Kong share registrar (the "**Share Registrar**"), Hong Kong Registrars Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Share Registrar, the Company will send the Actionable Corporate Communications (Note) in printed form in the future.

If you want to receive the Corporate Communications in printed form, please complete and return the Reply Form on the reverse side to the Share Registrar or send an email to tongrentangtech@computershare.com.hk specifying your name, address and request to receive the Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to this letter, please contact the Share Registrar at (852)2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully,
By order of the Board
Tong Ren Tang Technologies Co. Ltd.
Di Shu Bing
Chairman

Note: Actionable Corporate Communications refer to any corporate communications that seek instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.

各位登記股東:

## 以電子方式發布公司通訊之安排

根據自 2023 年 12 月 31 日起生效的擴大無紙化上市機制及以電子方式發布公司通訊規定下香港聯合交易所有限公司證券上市規則第 2.07A 條及北京同仁堂科技發展股份有限公司(「本**公司**」)章程,本公司謹此通知 閣下,本公司已採用以電子方式發布公司通訊(「**公司通訊**」)之安排,該公司通訊是指本公司發布或將要發布的任何文件,包括但不限於(a)董事報告、年度帳目以及審計報告副本以及(如適用)財務摘要報告; (b)中期報告及其中期報告摘要(如適用); (c)會議通知; (d)上市文件; (e)通函; 和 (f)委任表格。

請注意,所有未來公司通訊的英文版和中文版將在本公司網站 www.tongrentangkj.com 和披露易網站 www.hkexnews.hk 上提供,以代替印刷本。

徵集電子聯絡資料

為確保及時收到可供採取行動的公司通訊<sup>(獨註)</sup>,本公司建議 閣下透過掃描本函背頁之回條(「**回條**」)上列印的 閣下專屬二維碼來提供 閣下的電子郵件地址。或者, 閣下也可以簽署回條並交回本公司的香港股份過戶登記處(「**股份過戶處**」)香港證券登記有限公司,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

如果本公司沒有收到 閣下的有效電子郵件地址,直至股份過戶處收到 閣下有效的電子郵件地址前,本公司未來將以印刷本形式發送可供採取行動的公司通訊 <sup>(f)</sup>

若 閣下希望收取本公司通訊之印刷版,請填妥本函背頁之回條並交回股份過戶處,或發送電子郵件至 <u>tongrentangtech@computershare.com.hk</u>,並註明 閣下的姓名、地址以及收取公司通訊印刷版的要求。 請注意,收取未來公司通訊印刷版之指示由收悉 閣下指示當日起計一年內有效,此後將過期。

如 閣下對本函件有任何疑問,請於辦公時間星期一至五(香港公眾假期除外)上午9時正至下午6時正(香港時間)其間致電股份過戶處(852)2862 8688 查詢。

承董事會命 北京同仁堂科技發展股份有限公司 *董事長* 邸淑兵 謹的

2024年3月4日

Personalized QR Code 專屬二維碼



REPLY	FORM	回條
	LOM	

Hong Kong Registrars Limited

(The "Share Registrar") 17M Floor, Hopewell Centre,

183 Queen's Road East, Wan Chai, Hong Kong

香港證券登記有限公司 (「股份過戶處」) 香港灣仔皇后大道東 183 號 合和中心 17M 樓

(Please <u>choose ONLY ONE</u> of the options below) (請從以下選項中只**選擇其中一項**)

Option 1: Provide your email address for receipt of future Actionable Corporate

 $Communications ^{(Note\ 3)} \ of \ the \ Company\ via\ electronic\ dissemination\ by\ scanning$ 

your personalized QR code

選項1: 掃瞄 閣下專屬二維碼提供 閣下之電子郵件地址,以接收公司通過電子方式

發佈的可供採取行動的未來公司通訊<sup>(附註 3)</sup>

You are **NOT required** to return this Reply Form if you choose Option 1.

如選擇了選項 1 , 閣下無須交回本回條。

Option 2: I/we hereby provide my/our email address in writing for receipt of future Actionable Corporate Communications (Note 3) of the following listed				
company (the "Company") via electronic dissemination.    選項 2: 本人/吾等現以書面提供本人/吾等之電子郵件地址,以確保收到以下上市公司(「公司」)通過電子方式發佈的可供採取行動的未來公司通訊 (例註 3)				
選項 2: 本人/吾等現以書面提供本人/吾等之電子郵件地址・	以傩保收到以下上巾公司(「公司	」)		
Name of Securities holder(s) 證券持有人姓名:	Name of the listed company $\bot$	:市公司名稱:		
	Tong Ren Tang Tech	nologies Co. Ltd.		
	北京同仁堂科技發展	股份有限公司		
- With the (Notes 3 / 附註 3)				
Email address 電郵地址: (Notes 3 / 附註 3)				
Option 3: I/we hereby request for receipt of Corporate Communications* in printed form (Please mark "\sqrt{"}" in the below box if applicable)				
選項3: 本人/吾等現要求收取公司通訊*印刷版 (如適用·請在以下方格內劃上「✓」號)				
receive future Corporate Communications* in printed copy and noted that this instruction is valid only for one year starting from the receipt date of instruction. (Note 5)				
收取未來公司通訊。你印刷本,並已知悉本指示由收取指示日期起計一年內有效。( <i>附註 5</i> )				
WWW.W.C. Size HOWENE WITCH STATE TO THE STATE OF THE STAT				
Signature(s): (Note 1)	Contact number:	Date:		
簽名: <sup>(附註 1)</sup>	聯絡電話號碼:	日期:		
жн.	47F NO 10 HO JIM 1109 .	H 791 ·		

- rece ring... Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid. 請清楚填妥 閱下之所有資料。如屬聯名股東·則本回條須由所有聯名股東聯合簽署·方為有效。

- 請清楚模英 個下之所有資料。如屬聯治政果、即心回跡與此所有聯心政果等自致者、乃相有双。

  2. Any Reply Form with no signature or otherwise incorrectly completed will be void.
  任何回條若未有簽署或在其他方面填寫不正確,則本回條將會作廢。

  3. If the Company does not receive a functional email address in your reply, the Company will send the Actionable Corporate Communications in printed form in the future. Actionable Corporate Communications refer to any corporate communications that seek instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.

  如公司沒有收到 關下的有效電子郵件地址,本公司將以印刷本形式發送可供採取行動的未來公司通訊。可供採取行動的公司通訊指任何涉及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利

  本公司法理。
- 4. If you provide more than one email address by QR code, email, reply form and/or other means, only the latest one email address provided will be registered.
  如 閣下通過二維碼、電郵、回條及/或其他方式提供多於一個的電子郵件地址,只有 閣下最後提供的電子郵件地址將會被用於登記。

- 6. For the avoidance of doubt, the Company does not accept any oth 為免存疑,在本回條上的任何額外指示,公司將不予處理。
- Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form.
  陈非另有结构,公司编码形为信公司已经出现将责任的疆势的持有人参照或採取行動的任何文件,其中包括但不限於年報、中期報告、會議通告、通函及代表委任表格。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料暨明

- (iii)

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司 Freepost No. 簡便回郵號碼: 37 Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us No postage is necessary if posted in Hong Kong.

閣下寄回此回條時·請將郵寄標籤剪貼於信封上 如在本港投寄· 閣下無需支付郵費或貼上郵票。