

SHUN HO HOLDINGS LIMITED

順豪控股有限公司

(Incorporated in Hong Kong with limited liability)

(在香港註冊成立的有限公司)

(Stock Code: 253)

(股份代號：253)

NOTIFICATION LETTER 通知信函

23 April 2024

Dear Non-Registered Shareholder⁽¹⁾,

Shun Ho Holdings Limited (the "Company")

– **Notification of publication of 2023 Annual Report, Circular in relation to general mandate to buy back shares, re-election of directors and notice of annual general meeting, Proxy Form and 2023 Environmental, Social and Governance Report ("Current Corporate Communication")**

The Current Corporate Communication of the Company, in both English and Chinese versions, is available on the websites of The Stock Exchange of Hong Kong Limited at <https://www.hkexnews.hk> and the Company at <http://www.shunho.com.hk>.

The 2024 annual general meeting of the Company will be held at Lily Room, 3rd Floor, Best Western Plus Hotel Hong Kong, 308 Des Voeux Road West, Hong Kong on Friday, 24 May 2024 at 10:40 a.m..

If you wish to receive printed version of the Current Corporate Communication, please complete the Request Form on the reverse side and return it to the Company's share registrar, Tricor Tengis Limited (the "Share Registrar"), at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong by post using the mailing label (for pre-paid postage in Hong Kong) at the bottom of the Request Form.

Please note that by completing and returning the Request Form to request for the printed version of the Current Corporate Communication, you will expressly indicate that your instruction to receive printed version will apply to all future Corporate Communication⁽²⁾ of the Company to be sent to you until you notify the Share Registrar to the contrary or you cease to hold any shares of the Company.

Should you have any queries relating to this notification, please do not hesitate to call the enquiry hotline at (852) 2980 1333 from 9:00 a.m. to 5:00 p.m. (Monday to Friday, excluding public holidays) or send an email to shunholdings-ecom@hk.tricorglobal.com.

By order of the Board
Shun Ho Holdings Limited
William CHENG Kai Man
Chairman

Notes:

- (1) This notification letter is addressed to "Non-registered Shareholder", which means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communication.
- (2) "Corporate Communication" refer to any document issued or to be issued by the Company for the information or action of holders of any of the Company's securities, including but not limited to: (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

各非登記股東⁽¹⁾：

順豪控股有限公司（「本公司」）

– 於本公司網站刊發二零二三年年報、內容有關回購股份之一般性授權、重選董事及股東週年大會通告之通函、代表委任表格及二零二三年環境、社會及管治報告（「本次公司通訊文件」）之發佈通知

本公司之本次公司通訊文件，均備有英文及中文版本，已登載於香港聯合交易所有限公司網站<https://www.hkexnews.hk>及本公司網站<http://www.shunho.com.hk>。

本公司之二零二四年股東週年大會將於二零二四年五月二十四日（星期五）上午十時四十分假座香港德輔道西三百零八號華大盛品酒店三樓百合廳舉行。

如閣下欲收取本次公司通訊文件之印刷本，請填妥本函背面之申請表格及使用申請表格底部隨附之郵寄標籤（已預付在香港投寄之郵費）寄回本公司之股份過戶登記處，卓佳登捷時有限公司（「股份過戶登記處」），地址為香港夏慤道16號遠東金融中心17樓。

請注意，當閣下填寫及寄回申請表格以索取本次公司通訊文件之印刷本後，即表示確認閣下收取印刷本之指示將適用於本公司今後所有之公司通訊文件⁽²⁾，直至閣下通知股份過戶登記處另外之安排或停止持有本公司的股份。

閣下如就本通知有任何疑問，請於上午九時至下午五時（星期一至星期五，公眾假期除外），致電查詢熱線(852) 2980 1333或發送電郵至shunholdings-ecom@hk.tricorglobal.com。

承董事會命
順豪控股有限公司
主席
鄭啓文

二零二四年四月二十三日

附註：

- (1) 此函件乃向本公司之非登記之股東（指股份存放於中央結算及交收系統的人士或公司，並透過香港中央結算有限公司不時向本公司發出通知，希望收取公司通訊文件）發出。
- (2) 「公司通訊文件」指由本公司發出或將予發出以供本公司任何證券的持有人參照或採取行動的任何文件，其中包括但不限於：(a)董事會報告、年度賬目連同核數師報告及財務摘要報告（如適用）；(b)中期報告及中期摘要報告（如適用）；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。

REQUEST FORM 申請表格

To: **Shun Ho Holdings Limited (the "Company")**
(Stock Code: 253)
c/o Tricor Tengis Limited
17/F, Far East Finance Centre,
16 Harcourt Road, Hong Kong

致：順豪控股有限公司(「本公司」)
(股份代號：253)
經卓佳登捷時有限公司
香港夏愨道16號
遠東金融中心17樓

I/We would like to receive the current and future Corporate Communication⁽¹⁾ in Printed Version of the Company.
本人／吾等要求索取本公司本次及今後刊發之公司通訊文件⁽¹⁾之印刷本。

Signature:
簽署：

Date:
日期：

Name:
姓名：

(English 英文)

(Chinese 中文)

(in block letters 請以正楷填寫)

Contact
Telephone
Number:
聯絡電話：

Notes 附註：

- "Corporate Communication" refer to any document issued or to be issued by the Company for the information or action of holders of any of the Company's securities, including but not limited to: (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
「公司通訊文件」指由本公司發出或將予發出以供本公司任何證券的持有人參照或採取行動的任何文件，其中包括但不限於：(a)董事會報告、年度賬目連同核數師報告及財務摘要報告(如適用)；(b)中期報告及中期摘要報告(如適用)；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。
- By completing and returning this Request Form to request for the Printed Version of the Current Corporate Communication, you have expressly indicated that you prefer to receive all future Corporate Communication of the Company in Printed Version.
當閣下填寫及寄回此申請表格以索取刊發之本次公司通訊文件印刷本後，即表示閣下確認擬收取本公司日後刊發的所有公司通訊文件的印刷本。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Cap. 486 (the "PDPO"), which may include but not limited to your name, contact telephone number, email address and mailing address. Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communication in the manner chosen. Your Personal Data will be retained for such period as may be necessary for our verification and record purposes. You have the right to request access to and/or correction of the respective Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing addressed to the Privacy Compliance Officer of Tricor Tengis Limited at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to is-enquiries@hk.tricorglobal.com.
本聲明中之「個人資料」相等於《個人資料(私隱)條例》(第486章)(「《私隱條例》」)所定義之「個人資料」，當中可能包括但不限於閣下之姓名、聯絡電話號碼、電郵地址及郵寄地址。閣下是自願提供個人資料，以便按閣下選擇之方式收取公司通訊文件。本公司將在有需要之期間，保存閣下之個人資料作核實及記錄用途。閣下有權根據《私隱條例》中的條款，查閱及／或修改閣下之個人資料。任何相關查閱及／或修改個人資料之要求均須以書面方式郵寄至香港夏愨道16號遠東金融中心17樓或電郵至is-enquiries@hk.tricorglobal.com向卓佳登捷時有限公司的私隱事務主任提出。

(Please cut along the dotted line 請沿虛線剪下)



Mailing Label 郵寄標籤

Please cut the mailing label and stick this on
an envelope to return the Request Form to us.
No postage stamp is required for local mailing

當閣下寄回此申請表格時，請將此郵寄標籤剪貼於信封上。
如在本港投寄，閣下無需支付郵費或貼上郵票

Tricor Tengis Limited
卓佳登捷時有限公司
Freepost No. 簡便回郵號碼：10 GPO
Hong Kong 香港
Shun Ho Holdings Limited (253)