



# 萬桐園

## CHINA WAN TONG YUAN (HOLDINGS) LIMITED

### 中國萬桐園（控股）有限公司

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立的有限公司)

(Stock code 股份代號: 6966)

26 April 2024

Dear registered shareholder(s),

#### Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07 of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, China Wan Tong Yuan (Holdings) Limited (the "Company") is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communications"), which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at [www.chinawty.com](http://www.chinawty.com) and the HKEXnews website at [www.hkexnews.hk](http://www.hkexnews.hk) in place of printed copies. A notice of publication of Corporate Communication (the "Notice of Publication"), in both English and Chinese, will be sent by the Company to you by email (if you have provided a valid email address) or by post (if the Company does not possess the functional email address of you) on the publication date of the Corporate Communication.

#### Solicitation of electronic contact details

To ensure timely receipt of the latest Notice of Publication and/or Actionable Corporate Communications, the Company recommends you to provide your email address by scanning your personalized QR code printed on the enclosed reply form (the "Reply Form"). Alternatively, you may sign and return the Reply Form to the Company's Hong Kong share registrar (the "Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong. You are reminded to use legible handwriting when filling in your functional email address in the Reply Form.

**If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Share Registrar, you will (i) be unable to receive any Notice of Publication and/or Actionable Corporate Communications by email; (ii) need to proactively check the Company's website and the HKEXnews website to keep up with the publication of Corporate Communications; and (iii) the Company will send the Notice of Publication and/or Actionable Corporate Communications in printed form in the future.**

While the Company will use reasonable efforts to send future Actionable Corporate Communication and/or Notice of Publication to you using the email address provided by you, you shall be solely responsible for the functionality of the email address provided for the purpose of receiving all future Actionable Corporate Communication and/or Notice of Publication. All future Actionable Corporate Communication and/or Notice of Publication will be deemed to have been duly received by you and the Company will be considered to have been duly discharged of and released from its obligations thereof if the Company has sent such Actionable Corporate Communication and/or Notice of Publication to the email address provided by you without receiving any message or indication of non-delivery.

If you want to receive the Corporate Communications and Actionable Corporate Communications in printed form, please complete the enclosed Reply Form and send it to the Share Registrar or send an email to [chinawty.ecom@computershare.com.hk](mailto:chinawty.ecom@computershare.com.hk) specifying your name, address and request to receive the Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction, until such instructions expire or are otherwise revoked or superseded during the term.

Please feel free to visit the Company's website at [www.chinawty.com](http://www.chinawty.com) for relevant arrangements adopted by the Company for electronic dissemination of Corporate Communication (including Actionable Corporate Communication), including arrangements for making requests for printed form of Corporate Communication (including Actionable Corporate Communication).

Should you have any queries relating to this letter, please contact the Share Registrar at (852)2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

By order of the Board

China Wan Tong Yuan (Holdings) Limited

Zhao Ying

Chairman

*Note: Actionable Corporate Communication is any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder, including but not limited to (a) election forms in connection with a dividend payment (e.g. choice of scrip or cash dividend, currency); (b) excess application forms in connection with a rights issue or open offer; (c) application forms for assured entitlement under an open offer; (d) blue application forms for a preferential offering; (e) pink application forms for employee reserved shares; (f) acceptance forms in connection with takeovers, mergers and share buy-backs (including acceptance forms in general offers and acceptance and approval form in partial offers); and (g) provisional allotment letters in connection with a rights issue.*

各位登記股東：

#### 以電子方式發布公司通訊之安排

根據自 2023 年 12 月 31 日起生效的擴大無紙化制度及以電子方式發布公司通訊規定下香港聯合交易所有限公司證券上市規則第 2.07 條，中國萬桐園（控股）有限公司（「公司」）謹此通知 閣下，公司已採用以電子方式發布公司通訊（「公司通訊」）之安排，該公司通訊是指公司向向其任何證券持有人提供資訊或提醒其採取行動而發布或將要發布的任何文件，包括但不限於(a) 董事報告、年度報目以及審計報告副本以及（如適用）財務摘要報告；(b) 中期報告及其中期報告摘要（如適用）；(c) 會議通知；(d) 上市文件；(e) 通函和 (f) 委任表格。

請注意，所有未來公司通訊的英文版和中文版將在公司網站 [www.chinawty.com](http://www.chinawty.com) 和披露易網站 [www.hkexnews.hk](http://www.hkexnews.hk) 上提供，以代替印刷本。本公司將於公司通訊刊發日期透過電子郵件（倘 閣下已提供有效電子郵件地址）或郵寄方式（倘本公司並無擁有 閣下的有效電郵地址）向 閣下寄發公司通訊的英文版及中文版刊發通知（「刊發通知」）。

#### 徵集電子聯絡資料

為確保及時收到最新的刊發通知及/或可供採取行動的公司通訊，公司建議 閣下透過掃描本函背頁之回條（「回條」）上列印的 閣下專屬二維碼來提供 閣下的電子郵件地址。或者， 閣下也可以簽署回條並交回公司的香港股份過戶登記處（「股份過戶處」）香港中央證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。務請 閣下在填寫回條中的有效電子郵件地址時使用可閱的手寫。

**如果公司沒有收到 閣下的有效電子郵件地址，直至股份過戶處收到 閣下有效的電子郵件地址前， 閣下將(i)無法收到任何有關發布刊發通知及/或可供採取行動的公司通訊；(ii)需要主動查看公司網站和披露易網站以留意公司通訊的發布；及(iii)本公司未來將以印刷本形式發送刊發通知及/或可供採取行動的公司通訊<sup>(附註)</sup>。**

儘管本公司將盡合理努力向 閣下提供的電子郵件地址向 閣下發送日後可供採取行動的公司通訊及/或刊發通知， 閣下須全權負責所提供的電子郵件地址的有效性，以收取所有日後可供採取行動的公司通訊及/或刊發通知。所有日後可供採取行動的公司通訊及/或刊發通知將被視為已由 閣下正式收取，惟倘本公司已將該等可供採取行動的公司通訊及/或刊發通知發送至 閣下提供的電子郵件地址而並無收到任何表明未送達的訊息或指示，則本公司將被視為已正式履行及解除其責任。

若 閣下希望收取日後公司通訊及可供採取行動的公司通訊之印刷本，請填妥回條或發送電子郵件至 [chinawty.ecom@computershare.com.hk](mailto:chinawty.ecom@computershare.com.hk)，並註明 閣下的姓名、地址以及收取公司通訊印刷版的要求。請注意，收取日後公司通訊印刷本之指示由收悉 閣下指示當日起計一年內有效，直至有關指示屆滿或於期限內被撤銷或取代為止。

有關本公司採用以電子方式發佈本公司的公司通訊（包括可供採取行動的公司通訊）之相關安排，包括要求收取公司通訊（包括可供採取行動的公司通訊）印刷版的安排，請隨時瀏覽本公司網站 [www.chinawty.com](http://www.chinawty.com)。

如 閣下對本函件有任何疑問，請於辦公時間星期一至五（香港公眾假期除外）上午 9 時正至下午 6 時正（香港時間）期間致電股份過戶處(852)2862 8688 查詢。

承董事會命  
中國萬桐園（控股）有限公司  
主席  
趙穎

2024 年 4 月 26 日

附註：可供採取行動的公司通訊指任何涉及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的公司通訊，包括但不限於(a)與支付股息有關的選擇表格（例如選擇以股息或現金股息、貨幣）；(b)有關供股或公開發售之額外申請表格；(c)公開發售項下保證配額之申請表格；(d)優先發售的藍色申請表格；(e)備員預留股份的粉紅色申請表格；(f)有關收購、合併及股份回購的接納表格（包括全面要約的接納表格及部分要約的接納及批准表格）；及(g)有關供股的暫定配額通知書。

