



**CHINA ORIENTAL GROUP COMPANY LIMITED**

**中國東方集團控股有限公司\***

*(incorporated in Bermuda with limited liability)*

**(Stock Code: 581)**

30 April 2024

Dear Existing Registered Shareholder(s),

**Notification of Publication of Corporate Communications on the Company's Website**

We hereby notify you that the following corporate communications of China Oriental Group Company Limited (the “**Company**”) (the “**Current Corporate Communications**”), in both English and Chinese versions, is now available on the Company's website at [www.chinaorientalgroup.com](http://www.chinaorientalgroup.com) and the website of The Stock Exchange of Hong Kong Limited (the “**Stock Exchange**”) at [www.hkexnews.hk](http://www.hkexnews.hk); or your selected printed version(s) of the Current Corporate Communications is/are enclosed (if applicable). Both the English and Chinese versions of the Current Corporate Communications are bound together into one booklet:

- Annual Report 2023

You may now access the Current Corporate Communications under “Investor Relations” section of the Company's website or the Stock Exchange's website or by referring to the attached printed version(s) (if applicable).

In support of electronic communication by email, the Company recommends you to provide the Company with your email address by reasonable notice (of not less than 7 days) in writing to the Company's branch share registrar and transfer office in Hong Kong (the “**Hong Kong Branch Share Registrar**”), Tricor Investor Services Limited, at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to [is-ecom@hk.tricorglobal.com](mailto:is-ecom@hk.tricorglobal.com).

It is the responsibility of the Shareholders to provide email address that is functional. If the Company does not possess the email address of a Shareholder or the email address provided is not functional, the Company will send to you by post, (i) a notification letter for the availability of Corporate Communication(s) on the Company's Website; and (ii) future Actionable Corporate Communications<sup>2</sup> in printed form, until such time when you have provided a functional email address to the Company's Hong Kong Branch Share Registrar for receiving the same. The Company will be considered to have complied with the Rules Governing the Listing of Securities on the Stock Exchange if it sends Corporate Communications and/or Actionable Corporate Communications to the email address provided by a Shareholder without receiving any “non-delivery” message.

If for any reason you have any difficulty in accessing the Current Corporate Communications published on the Company's website, we will promptly send the printed copies of the Current Corporate Communications in the elected language version(s) to you free of charge upon receipt of your request, please mark “✓” in the appropriate box in Part A on the enclosed change request form (the “**Change Request Form**”) (with a pre-paid postage mailing label at the bottom of the Change Request Form). If you would like to change the election of means of receipt and/or language version(s) of the Company's all future corporate communications of the Company (the “**Corporate Communications**”), please mark “✓” in the appropriate box in Part B on the enclosed Change Request Form. Once completed, please sign and return the same to the Company c/o the Hong Kong Branch Share Registrar at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong by mail, or by email to [is-ecom@hk.tricorglobal.com](mailto:is-ecom@hk.tricorglobal.com).

You are entitled to change the election of means of receipt and/or language version(s) of all future Corporate Communications at any time by serving reasonable prior notice in writing to the Hong Kong Branch Share Registrar by mail (at the address above) or by email to [is-ecom@hk.tricorglobal.com](mailto:is-ecom@hk.tricorglobal.com).

Should you have any queries relating to this notification, please call the enquiry hotline of the Hong Kong Branch Share Registrar at (852) 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday (excluding Hong Kong public holidays).

By order of the Board  
**China Oriental Group Company Limited**  
**HAN Jingyuan**  
*Chairman and Chief Executive Officer*

Encl.

Notes:

1. Corporate Communication(s) refer to any document(s) issued or to be issued by the Company for the information or action of holders of any of the Company's securities or the investing public as defined in Rule 1.01 of the Rules Governing the Listing of Securities on the Stock Exchange, including but not limited to (a) the directors' reports, its annual accounts together with a copy of the auditor's reports and, where applicable, its summary financial reports; (b) interim reports and, where applicable, its summary interim reports; (c) notices of meeting; (d) listing documents; (e) circulars; and (f) proxy forms.
2. Actionable Corporate Communication(s) refer to any corporate communications that seek instructions from the Shareholders on how they wish to exercise their rights or make elections as the Shareholders.

\* For identification purposes only

## Change Request Form

**To:** China Oriental Group Company Limited (中國東方集團控股有限公司\*)(the "Company") (Stock Code: 581)  
c/o Tricor Investor Services Limited  
17/F, Far East Finance Centre  
16 Harcourt Road  
Hong Kong

**Part A** I/We have chosen (or am/are deemed to have consented) to read the Corporate Communications<sup>^</sup> published on the Company's website, but I/we would like to request a printed copy of the Current Corporate Communications dated 30 April 2024 in the following language(s):

(Please mark "✓" in **ONLY ONE** of the following boxes.)

- English version **ONLY**.  
 Chinese version **ONLY**.  
 Both the English and Chinese versions.

**Part B** I/We would like to receive the Company's future Corporate Communications in the manner as indicated below:

(Please mark "✓" in **ONLY ONE** of the following boxes.)

- to read all future Corporate Communications published on the website of the Company ([www.chinaorientalgroup.com](http://www.chinaorientalgroup.com)) (the "**Website Version**") **ONLY** in place of receiving printed copies and receive a written notification letter by post or by email at the following address for the publication of Corporate Communications on the website of the Company.  
Email Address: \_\_\_\_\_

(Please provide the email address in English Capital Letters and the email address provided is used for the purpose of receiving (i) all email notifications of the availability of the Corporate Communications on the website of the Company, and (ii) all future Actionable Corporate Communications<sup>#</sup> in electronic form from the Company. If no email address is provided or the email address provided by you is not functional, (i) a printed notification letter of the availability of the Corporate Communications on the website of the Company and (ii) all future Actionable Corporate Communications will be sent to you by post at your address as appearing in the Company's register of members.)

- to receive the printed English version of all future Corporate Communications **ONLY**.  
 to receive the printed Chinese version of all future Corporate Communications **ONLY**.  
 to receive both printed English and Chinese versions of all future Corporate Communications.

Name of Registered Shareholder: \_\_\_\_\_

Contact Telephone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Notes:

- Please complete all the items. If no box, or more than one box, is marked "✓", or any signature or other information is incorrectly completed, the Company reserves its right to treat this Change Request Form as void.
  - By electing to access the Website Version of the Corporate Communications published on the website of the Company instead of receiving printed copies, you have expressly consented to waive the right to receive the Corporate Communications in printed form.
  - If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Change Request Form in order to be valid.
  - The above instruction will apply to all future Corporate Communications to be sent to you until you, by serving reasonable prior written notice, inform the Hong Kong Branch Share Registrar, Tricor Investor Services Limited, at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong by mail or by email to [is-ecom@hk.tricorglobal.com](mailto:is-ecom@hk.tricorglobal.com).
  - You have the right at any time by serving reasonable prior written notice to the Hong Kong Branch Share Registrar by mail (the address stated in note 4 above) or by email to [is-ecom@hk.tricorglobal.com](mailto:is-ecom@hk.tricorglobal.com) to change the election of means of receipt and/or language(s) of all future Corporate Communications.
  - For the avoidance of doubt, we do not accept any other special instructions written on this Change Request Form.
  - Should you have any queries in relation to this Change Request Form, please call the enquiry hotline of the Hong Kong Branch Share Registrar at (852) 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday (excluding Hong Kong public holidays).
- <sup>^</sup> Corporate Communications include but not limited to (a) the directors' reports, its annual accounts together with a copy of the auditor's reports and, where applicable, its summary financial reports; (b) interim reports and, where applicable, its summary interim reports; (c) notices of meeting; (d) listing documents; (e) circulars; and (f) proxy forms.  
<sup>#</sup> Actionable Corporate Communications refer to any corporate communications that seek instructions from the Shareholders on how they wish to exercise their rights or make elections as the Shareholders.

### PERSONAL INFORMATION COLLECTION STATEMENT

Your supply of your email address and telephone number is on a voluntary basis for the purposes of verifying and recording your means of receipt and language of Corporate Communications and/or delivering those Corporate Communications (the "Purposes"). The Company may transfer your email address and telephone number to our agent, contractor, or third party service provider who provides administrative, computer or other services to us for use in connection with the Purposes and to such parties who are authorised by law to request the information or are otherwise relevant for the Purposes and need to receive the information. Your email address and telephone number will be retained for such period as may be necessary to fulfil the Purposes. Request for access to and/or correction of the relevant personal data can be made in accordance with the provisions of the Personal Data (Privacy) Ordinance and any such request should be in writing by mail to the privacy compliance officer of Tricor Investor Services Limited at the above address.

\* For identification purposes only

(Please cut along the dotted line 請沿虛線剪下)



Please cut the mailing label and stick this on an envelope to return the Change Request Form to us.

**No postage stamp is required for local mailing in Hong Kong**

當閣下寄回此表格時，請將此郵寄標籤剪貼於信封上。  
如在本港投寄，閣下無需貼上郵票

### Mailing Label 郵寄標籤

**Tricor Investor Services Limited**  
卓佳證券登記有限公司  
Freepost No. 簡便回郵號碼: 10 GPO  
Hong Kong 香港