

China Sunshine Paper Holdings Company Limited 中國陽光紙業控股有限公司

(Incorporated in the Cayman Islands with limited liability) (於開曼群島註冊成立的有限公司)

(Stock Code 股份代號: 2002)

NOTIFICATION LETTER 通知信函

6 June 2024

Dear registered shareholder(s),

China Sunshine Paper Holdings Company Limited (the "Company")
- Notice of Publication of Supplemental Circular dated 6 June 2024, Supplemental Notice of Annual General Meeting and Revised Proxy Form (the "Current Corporate Communications") and Arrangement of Electronic Dissemination of Corporate Communications

The Current Corporate Communications of the Company has been published in English and Chinese languages and are available on the website of The Stock Exchange of Hong Kong Limited ("HKEX") at www.hkexnews.hk and the Company's website at www.sunshinepaper.com.cn. For the shareholders who have selected to receive the Company's Corporate Communications in printed version, enclosed is the Current Corporate Communications. If you have any difficulty in receiving or gaining access to the Current Corporate Communications posted on the Company's website for any reason, the Company will promptly upon your notice send the printed version of the Current Corporate Communications to you free of charge; please write to the Company's Hong Kong branch share registrar, Computershare Hong Kong Investor Services Limited (the "Hong Kong Share Registrar") at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email to IR02002@sunshinepaper.com.cn.

Arrangement of Electronic Dissemination of Corporate Communications and Solicitation of Electronic Contact Details

Pursuant to Rule 2.07 of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules") and the Memorandum and Articles of Association of the Company, the Company is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communications"). Please note that both the English and Chinese versions of all future Corporate Communications and Notice of Availability will be available electronically on the Company's website or the HKEX's website, in place of printed copies. The Company may, subject to any necessary amendments to its Articles of Association being approved by the shareholders of the Company, cease sending such Notice of Availability to its shareholders in the future.

If you wish to receive the printed version of future Corporate Communications and Notice of Availability (if applicable), please complete the enclosed reply form (the "**Reply Form**") and return it to the Company's Hong Kong Share Registrar, by using the mailing label at the bottom of the Reply Form (no postage is necessary if posted in Hong Kong; otherwise, please affix an appropriate stamp); or sending an email to IR02002@sunshinepaper.com.cn specifying your name, address for the request. The Reply Form may also be downloaded from the Company's website or the HKEX's website. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

To ensure timely receipt of the latest Corporate Communications and Notice of Availability (if applicable), the Company recommends you to provide your email address by scanning your personalized QR code printed on the enclosed Reply Form. Alternatively, you may sign and return the Reply Form to the Hong Kong Share Registrar.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Share Registrar, (i) you will be unable to receive any notifications via email regarding the publication of Corporate Communications and Notice of Availability; (ii) you will need to proactively check the Company's website and the HKEX's website to keep up with the publication of Corporate Communications and Notice of Availability; and (iii) the Company will send the Actionable Corporate Communications (Notice of Availability) in printed form in the future.

Yours faithfully, By order of the Board China Sunshine Paper Holdings Company Limited Wang Dongxing Chairman

Note1: Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form.

Note2: Actionable Corporate Communication is any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.

各位登記股東:

中國陽光紙業控股有限公司(「公司」) --日期爲 2024 年 6 月 6 日的補充通函、股東週年大會補充通告及經修訂委任表格(「本次公司通訊」)的刊發通知及以電子方式發布公司通訊^{/##}·之 安排

本次公司通訊文件備有中、英文版本,並已上載於香港聯合交易所有限公司(「**香港交易所**」)網站(<u>www.hkexnews.hk</u>)及公司網站(<u>www.sunshinepaper.com.cn</u>),歡迎瀏覽。若 閣下已選取公司之公司通訊的印刷本,則隨函附奉 閣下本次公司通訊印刷本。 閣下若因任何理由以致在收取或接收載於公司網站上的本次公司通訊文件出現困難,公司將於接到 閣下通知後,盡快向 閣下免費發送有關本次公司通訊文件的印刷本;閣下可以書面方式通知香港中央證券登記有限公司(「**香港股份過戶登記處**」),地址為香港灣仔皇后大道東 183 號合和中心 17M 樓,或電郵 $\underline{IR02002@sunshine paper.com.cn}_{\bullet}$

以電子方式發布公司通訊之安排及徵集電子聯絡資料

根據香港聯合交易所有限公司證券上市規則(「**上市規則**」)第 2.07 條及公司的章程大綱及組織章程細則,公司謹此通知 閣下,公司已採用以電子方式發布公司通訊之安排。請注意,所有日後公司通訊及可供查閱通知的英文版和中文版將上載於公司網站和香港交易所網站,以代替印刷本。公司未來可能在獲得股東批准後修改其組織章程細則,並停止向股東發出可供查閱通知。

如 閣下欲收取公司**日後**公司通訊及可供查閱通知(如適用)之印刷本,請填妥在本函背面的回條(「**回條**」),並使用隨附之郵寄標籤經香港股份過戶登記處寄回公司(如在香港投寄, 閣下無需支付郵費或貼上郵票,否則,請貼上適當的郵票);或發送電子郵件至 <u>IR02002@sunshinepaper.com.cn</u>,並註明 閣下的姓名、地址提出要求。表格亦可於公司網站或香港交易所網站內下載。請注意,收取未來公司通訊及可供查閱通知印刷版之指示由收 閣下指示當日起計一年內有效,此後將過期。

為確保及時收到最新的公司通訊及可供查閱通知(如適用),公司建議 閣下透過掃描隨附回條上列印的專屬二維碼提供 閣下的電子郵件地址,或閣下亦可簽署回條並交回公司的香港股份過戶登記處。

如果公司沒有收到 閣下的有效電子郵件地址,直至股份過戶處收到 閣下有效的電子郵件地址前,(i) 閣下將無法透過電子郵件方式收取公司通訊及可供查閱通知,(ii) 閣下將需要主動查看公司網站和披露易網站以留意公司通訊及可供查閱通知的發布,及(iii)本公司未來將以印刷本形式發送可供採取行動的公司通訊《^{ME2}》及可供查閱通知(如適用)。

承董事會命 中**國陽光紙業控股有限公司** 王東興

REPLY	FORM	回條
	LOM	

Computershare Hong Kong Investor Services Limited / Hong Kong Registrars Limited (The "Share Registrar")

17M Floor, Hopewell Centre

183 Queen's Road East, Wanchai, Hong Kong

致: 香港中央證券登記有限公司 / 香港證券登記有限公司 (「股份過戶處」)

香港灣仔皇后大道東 183 號 合和中心 17M 樓

(Please <u>choose ONLY ONE</u> of the options below) (請從以下選項中只**選擇其中一項**)

Personalized QR Code 專屬二維碼

Option 1: Provide your email address for receipt of future Corporate Communications* and Notice of Availability (if applicable) of the Company via electronic dissemination

by scanning your personalized QR code

選項1: 掃瞄 閣下專屬二維碼提供 閣下之電子郵件地址,以接收公司通過電子方式 發佈的未來公司通訊*及可供查閱通知(如適用)

> You are **NOT required** to return this Reply Form if you choose Option 1. 如選擇了選項 1 · 閣下無須交回本回條。

Option 2: I/we hereby provide my/our email address in writing for receipt of future Corporate Communications* and Notice of Availability (if applicable) of the following				
listed company (the "Company") via electronic dissemination				
選項 2: 本人/吾等現以書面提供本人/吾等之的電子郵件地址‧以確保收到以下上市公司(「公司」)通過電子方式發佈的未來公司通訊 及可供查閱通知(如適用)				
Name of Securities holder(s) 證券持有人姓名:	older(s) 證券持有人姓名: Name of the listed company 上市公司名稱:			
China Sunshine Paper Holdings Company Limited				
中國陽光紙業控股有限公司				
OL . 2 (##֠ 2)				
Email address 電郵地址: (Notes 3 / 附註 3)				
1				
Option 3: I/we hereby request for receipt of future Corporate Communications* and Notice of Availability (if applicable) in printed form (Please mark "✓" in the below box if applicable) 選項 3: 本人/吾等現要求收取日後公司通訊 [*] 及可供查閱通知(如適用)印刷版 (如適用・請在以下方格內劃上「✓」號)				
receive future Corporate Communications* and Notice of Availability (if applicable) in printed copy and noted that this instruction is valid only for one year starting from the receipt date of instruction. (Notes 5) 收取未來公司通訊"及可供查閱通知(如適用)的印刷本·並已知悉本指示由收取指示日期起計一年內有效。(附註5)				
Signature(s): (Notes 1)	Contact number:	Date:		
- 簽名: ^(附註 1)		日期:		
Notes Wit.				

- otes 附註:
 Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid.
 詩清楚漢文 國下之所有資料。如關第名級東·則本回錄須由所有聯名級東聯合數署。方為有效。
 Any Reply Form with no signature or otherwise incorrectly completed will be void.
 任何回緣若未有養審定在見他方面填客不证確,則本回錄須由所有聯名級東聯合數者。方為有效。
 If the Company does not receive a functional email address in your reply, you will be unable to receive notifications via email regarding the publication of Corporate Communications* and Notice of Availability (if applicable).
 如公司沒有收到 圖下的等效量子影性地址,圖下為無法透過毒子動作方式收取公司通訊。及可供各限過數報如適用。
 If you provide more than one email address by QR code email, reply form and/or other means, only the latest one email address provided will be registered.
 如 圖下透過二維碼。電影、回絡及/或其他方式提供多於一個的電子郵件地址,只有 圖下最後提供的電子郵件地址將會應用於登記。
 If you mark "" in the box in Option 3, no email address will be registered and only Corporate Communications* and Notice of Availability (if applicable) in printed form will be received.
 如 圖下在過度3子粉的數上 "" 以 " 然不會看電子影件地址般意思,只會收取公司通訊"及可供查閱趣報》如適用的的印刷版。
 為完在過度3分粉的數上 化 可將不予處理。
 為完存發 化本回錄上的任何額外指示,公司將不予處理。

- Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form. 徐非另有註明:公司總訊分指公司已發出經濟予發出以供其任何證券的持有人參照或採取行動的任何文件,其中包括但不限於年報、中期報告、會議通告、通函及代表委任表格。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- 個人資料型的
 "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").
 本登明中所指的「個人資料」與香港法例第 486 章 【個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」的涵義相同。
 Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to, the Company's electronic dissemination of Corporate Communications* and to liaise with you on other matters relating to your holdings in the Company, Your supply of Personal Data to the Company is on a volumery basis. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form.
 圖下於本日經析提供的個人資料新用於(包括但不限於)有關公司以電子方式發布公司通訊*及就 閣下持有的公司證券有關的其他事宜上與 閣下聯絡。閣下是自願向本公司提供個人資料。若 閣下未能提供足夠資料。本公司可能無法處理閣下在本回條上所述的指示及或要求。
 Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.
 公司司就任何所說的的用法或在法例规定的情况下,参 閣下的個人資料授養或轉移給公司的附屬公司、股份過戶處、及/或其他公司或團體。並將在適當期間保留該等個人資料作核實及紀錄用途。
 You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at the Provision of the PDPO. Any such request for access to and/or correction of your Personal Data hould be in writing, by mail to the Hong Kong Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at Privacy Officer of the Share Regis
- PrivacyOfficer@computershare.com.hk. 簡片有權根據(私雕條例)的條文查閱及。以修改 個下的個人資料。任何該等查閱及,或修改個下的個人資料。任何該等查閱及,或修改個人資料的要求均須以書面方式郵寄至股份過戶處(地址為香港灣仔皇后大道東 183 號合和中心 17M 樓)向香港隱私主 任提出,或發送電郵至 <u>PrivacyOfficer@computershare.com.hk</u>。

Mailing Label 郵寄標籤

香港中央證券登記有限公司 Freepost No. 簡便回郵號碼: 37 Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.

No postage is necessary if posted in Hong Kong.

當 閣下寄回此回條時・請將郵寄標籤剪貼於信封上 如在本港投寄・ 閣下無需支付郵費或貼上郵票。