



# Vitasoy International Holdings Ltd.

## 維他奶國際集團有限公司

(Incorporated in Hong Kong with limited liability)

(於香港註冊成立之有限公司)

Stock Code 股份代號: 345

15th July 2024

Dear Non-registered holders <sup>(Note 1)</sup>,

**Vitasoy International Holdings Limited (“Company”)**

**– Notice of Publication of 2023/2024 Annual Report and 2024 AGM Circular (“Current Corporate Communications”) and the 2023/2024 Sustainability Report**

Please be informed that the English and Chinese versions of the Company’s Current Corporate Communications are available on the Company’s website at [www.vitasoy.com](http://www.vitasoy.com) (“Company’s website”) and the HKExnews’ website at [www.hkexnews.hk](http://www.hkexnews.hk) (“HKExnews’ website”), or the arranged printed form(s) of the Current Corporate Communications is enclosed (if applicable). You may access the Current Corporate Communications on the Company’s website or browsing through the HKExnews’ website. If you have any difficulty in receiving or gaining access to the Current Corporate Communications for any reason, we will, upon your notice, send the Current Corporate Communications in printed form to you free of charge as soon as possible. You will receive both English and Chinese versions of the Current Corporate Communications since the two versions are bound together into one booklet. Please make your request in writing to the share registrar of the Company, Computershare Hong Kong Investor Services Limited (“Share Registrar”), at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong or by email at [vitasoy.ecom@computershare.com.hk](mailto:vitasoy.ecom@computershare.com.hk).

The 2023/2024 Sustainability Report is published in electronic form only and is available on the Company’s website and the HKExnews’ website.

### Arrangement of Electronic Dissemination of Corporate Communications <sup>(Note 2)</sup>

Pursuant to Rule 2.07A of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited under the expansion of paperless listing regime and electronic dissemination of Corporate Communications that came into effect on 31st December 2023, the Articles of Association of the Company and the Companies Ordinance (Chapter 622 of the Laws of Hong Kong), the Company is writing to inform you that the Company has adopted electronic dissemination of Corporate Communications. Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the Company’s website and the HKExnews’ website, in place of printed copies.

As a Non-registered holder, if you wish to read all future Corporate Communications published on the Company’s website and the HKExnews’ website (“Website Version”) and to receive notification of the publication of Corporate Communications, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the “Intermediaries”) and provide your postal address or email address to your Intermediaries. You will receive a notice of publication of the Website Version of Corporate Communications by post or through email in accordance with your indicated preference. If the Company does not receive your functional postal address or email address from the Intermediaries, until such time that the functional postal address or email address is provided to the Intermediaries and the Company, you may (i) be unable to receive any notifications regarding the publication of Corporate Communications; and (ii) need to proactively check the Company’s website and the HKExnews’ website to keep up with the publication of Corporate Communications. The Company will send you the notifications regarding publication of Corporate Communications in printed form as far as practicable.

If you want to receive or continue to receive future Corporate Communications in printed form, please complete the Reply Form on the reverse side of this letter and send it to the Share Registrar or send an email to [vitasoy.ecom@computershare.com.hk](mailto:vitasoy.ecom@computershare.com.hk) specifying your name, address and request to receive future Corporate Communications in printed form. Please note that such instruction shall be valid up to the time when the Company publishes its next annual report in the following year. Even if you have previously received a letter from the Company seeking your election regarding the means of receipt of certain Corporate Communications and have made an election, you are hereby requested to make an election again. **PLEASE NOTE THAT YOUR PREVIOUS ELECTION (IF ANY) WILL BE DISREGARDED.**

If you have any queries relating to any of the above matters, please contact the service hotline of the Share Registrar at (852) 2862 8688 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays).

For and on behalf of  
**Vitasoy International Holdings Limited**  
**Carrie Yee Kwan SO**  
Company Secretary

- Notes: (1) This letter is addressed to non-registered holders (“non-registered holder” means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive corporate communications of the Company). If you have sold or transferred your shares in the Company, please disregard this letter and the enclosed reply form.
- (2) Corporate Communications means any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form.

各位非登記持有人 <sup>(附註 1)</sup>:

### 維他奶國際集團有限公司 (「本公司」) – 2023/2024 年度報告及 2024 股東週年大會通函 (「是次公司通訊」) 以及 2023/2024 可持續發展報告的刊發通知

謹通知 閣下本公司是次公司通訊的中、英文版本已登載於本公司網站 ([www.vitasoy.com](http://www.vitasoy.com)) (「本公司網站」) 及香港交易所披露易網站 ([www.hkexnews.hk](http://www.hkexnews.hk)) (「港交所披露易網站」), 或按安排附上是次公司通訊的印刷本 (如適用)。閣下可於本公司網站或瀏覽港交所披露易網站取得是次公司通訊。如閣下因任何理由以致在收取或接收是次公司通訊出現困難, 我們會在收到閣下的要求後, 盡快向閣下提供是次公司通訊的印刷版本, 費用全免。由於是次公司通訊為雙語言之合訂本, 閣下會同時收到是次公司通訊之英文及中文版本。閣下可將要求以書面方式通知本公司股份過戶登記處, 香港中央證券登記有限公司 (「股份過戶登記處」), 地址為香港灣仔皇后大道東 183 號合和中心 17M 樓, 或發送電郵至 [vitasoy.ecom@computershare.com.hk](mailto:vitasoy.ecom@computershare.com.hk)。

僅以電子形式發佈的 2023/2024 可持續發展報告亦已於本公司網站及港交所披露易網站登載。

### 以電子方式發佈公司通訊 <sup>(附註 2)</sup> 之安排

根據自二零二三年十二月三十一日起生效的香港聯合交易所有限公司證券上市規則第 2.07A 條 (擴大無紙化制度及以電子方式發佈公司通訊)、本公司的章程細則以及公司條例 (香港法例第 622 章), 本公司謹此通知 閣下, 本公司已採用以電子方式發佈公司通訊之安排。請注意, 所有日後公司通訊的中、英文版本將上載於本公司網站和港交所披露易網站, 以代替印刷本。

作為非登記持有人, 如有意透過本公司網站和港交所披露易網站瀏覽所有日後公司通訊 (「網上版本」) 及收取有關公司通訊之刊發通知, 閣下應聯絡代 閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算 (代理人) 有限公司 (統稱「代理人」), 並向閣下的代理人提供 閣下的郵寄地址或電郵地址。閣下將會以郵寄方式或電郵形式 (按閣下所作選擇) 收取公司通訊網上版本之發佈通知。如果本公司沒有從代理人收到閣下的有效郵寄地址或電郵地址, 在直至代理人及本公司收到閣下有效的郵寄地址或電郵地址前, 閣下將(i)無法收到任何有關發佈公司通訊的通知; 及(ii)需要主動查看本公司網站和港交所披露易網站以留意公司通訊的發佈。本公司將儘可能寄發有關發佈公司通訊的通知之印刷本予 閣下。

若 閣下希望收取或繼續收取日後公司通訊之印刷本, 請填妥背頁之回條並交給股份過戶登記處或發送電郵至 [vitasoy.ecom@computershare.com.hk](mailto:vitasoy.ecom@computershare.com.hk), 並註明 閣下的姓名、地址以及收取公司通訊印刷本的要求。請注意, 收取日後公司通訊印刷本之指示將直至本公司於翌年刊發下一份年度報告為止。即使 閣下曾經收到本公司就收取某類公司通訊的方式提供選擇之函件並已作出選擇, 仍請 閣下再次作出選擇。請注意 閣下以往所作出的選擇 (如有) 將失效。

如 閣下對本函內容有任何疑問, 請於辦公時間內 (星期一至星期五上午 9 時正至下午 6 時正, 香港公眾假期除外) 致電股份過戶登記處熱線 (852) 2862 8688 查詢。

代表  
維他奶國際集團有限公司  
公司秘書  
蘇漪筠

二零二四年七月十五日

- 附註: (1) 此函件乃向本公司之非登記持有人 (「非登記持有人」指股份存放於中央結算及交收系統的人士或公司, 透過香港中央結算有限公司不時向本公司發出通知, 希望收到本公司的公司通訊) 發出。如果 閣下已經出售或轉讓所持有之本公司股份, 則無需理會本函件及所附回條。
- (2) 公司通訊乃指公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件, 其中包括但不限於年報、中期報告、會議通告、通函及代表委任表格。



## REPLY FORM 回條

To: Computershare Hong Kong Investor Services Limited  
("Share Registrar")  
17M Floor, Hopewell Centre  
183 Queen's Road East, Wanchai, Hong Kong

致：香港中央證券登記有限公司  
("股份過戶登記處")  
香港灣仔皇后大道東 183 號  
合和中心 17M 樓

## REMINDER 提示

As a Non-registered holder <sup>(Note 1)</sup>, if you wish to read all future Corporate Communications\* published on the Company's website and the HKExnews' website ("Website Version") and to receive notification of the publication of Corporate Communications\*, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the "Intermediaries") and provide your postal address or email address to your Intermediaries. You will receive a notice of publication of the Website Version of Corporate Communications\* by post or through email in accordance with your indicated preference.

作為非登記持有人 <sup>(附註 1)</sup>，如有意透過公司網站和香港交易所披露易網站瀏覽所有日後公司通訊\*（「網上版本」）及收取有關公司通訊\*之刊發通知，閣下應聯絡閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司（統稱「代理人」），並向閣下的代理人提供閣下的郵寄地址或電郵地址。閣下將會以郵寄方式或電郵形式（按閣下所作選擇）收取公司通訊\*網上版本之發佈通知。

## Request for future Corporate Communications\* in printed form / 要求收取日後公司通訊\*印刷版

Name of the listed company (the "Company"): Vitasoy International Holdings Limited

上市公司（「公司」）名稱：維他奶國際集團有限公司

I/we hereby request for receipt of future Corporate Communications\* in printed form and noted that this instruction is valid up to the time when the Company publishes its next annual report in the following year.

本人/吾等現要求收取日後公司通訊\*印刷版，並已知悉本指示將直至公司於翌年刊發下一份年度報告為止。

(Please mark "✓" in the below box if applicable) (如適用，請在以下方格內劃上「✓」號)

Printed English version 英文印刷本  Printed Chinese version 中文印刷本  Both the printed English and Chinese versions 英文及中文印刷本

Name(s) of Non-registered holder(s):

非登記持有人姓名：

Signature(s):

簽名：

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Contact number:

聯絡電話號碼：

Date:

日期：

## Notes 附註：

- "Non-registered holder" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications.  
「非登記持有人」指股份存放於中央結算及交收系統的人士或公司，並已透過香港中央結算有限公司不時向公司發出通知，表示欲收取公司通訊。
  - Please complete all your details clearly.  
請閣下清楚填寫所有資料。
  - Any Reply Form with no box marked (✓), with no signature or otherwise incorrectly completed will be void.  
如在本回條未有在方格內劃上「✓」號，或未有簽署，或在其他方面填寫不正確，則本回條將會作廢。
  - For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form.  
為免存疑，在本回條上的任何額外指示，公司將不予處理。
- \* Unless otherwise specified, Corporate Communications means any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form.  
除非另有註明，公司通訊乃指公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於年報、中期報告、會議通告、通函及代表委任表格。

## PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").  
本聲明中所指的「個人資料」與香港法例第 486 章《個人資料（私隱）條例》（「《私隱條例》」）中「個人資料」的涵義相同。
- Your Personal Data provided in this Reply Form will be used in connection with the Company's electronic dissemination of Corporate Communications. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instructions and/or requests as stated in this Reply Form.  
閣下於本回條所提供的個人資料將用於有關公司以電子方式發佈公司通訊的事宜上。閣下是自願向公司提供個人資料。若閣下未能提供足夠資料，公司可能無法處理閣下在本回條上所述的指示及/或要求。
- Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.  
公司可就任何所說明的用途或在法例規定的情況下，將閣下的個人資料披露或轉移給公司的附屬公司、股份過戶登記處、及/或其他公司或團體，並將在適當期間保留該等個人資料作核實及紀錄用途。
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk).  
閣下有權根據《私隱條例》的條文查閱及/或修改個人資料的要求均須以書面方式郵寄至股份過戶登記處（地址為香港灣仔皇后大道東 183 號合和中心 17M 樓）向香港隱私主任提出，或發送電郵至 [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk)。

## MAILING LABEL 郵寄標籤

Computershare Hong Kong Investor Services Limited  
香港中央證券登記有限公司  
Freepost No. 簡便回郵號碼：37  
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Reply Form to us.  
**No postage is necessary if posted in Hong Kong.**  
當閣下寄回此回條時，請將郵寄標籤剪貼於信封上。  
**如在本港投寄，閣下無需支付郵費或貼上郵票。**