



## Hong Kong Johnson Holdings Co., Ltd.

### 香港莊臣控股有限公司

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立的有限公司)

(Stock Code 股份代號: 1955)

#### NOTIFICATION LETTER 通知信函

Dear registered shareholder(s),

30 July 2024

#### Hong Kong Johnson Holdings Co., Ltd. (the “Company”)

#### - Notice of Publication of 2023/24 Annual Report, Circular and Proxy Form (collectively, the “Current Corporate Communications”) and 2023/24 Environmental, Social and Governance Report

Pleased be informed that the English and Chinese versions of the Current Corporate Communications are available on the websites of the Company at [www.johnsonholdings.com](http://www.johnsonholdings.com) and The Stock Exchange of Hong Kong Limited (the “Stock Exchange”) at [www.hkexnews.hk](http://www.hkexnews.hk) (the “Website Version”), or the printed copies of the Current Corporate Communications are enclosed herewith according to our agreed arrangement (as the case may be). If you have elected (or are deemed to have elected) to receive Corporate Communications by Website Version and for any reason have difficulty in receiving or gaining access to Current Corporate Communications on the Company’s website, the Company will upon request send the printed version of the Current Corporate Communications to you free of charge.

You may at any time by reasonable prior notice in writing or by completing and returning the request form (the “Request Form”) to the branch share registrar of the Company in Hong Kong (the “Branch Share Registrar”), Tricor Investor Services Limited, 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong by post or by email to [1955-ecom@hk.tricorglobal.com](mailto:1955-ecom@hk.tricorglobal.com) request for receiving future Corporate Communications in printed form or by Website Version. If you post your Request Form in Hong Kong, you may use the mailing label in the Request Form and need not affix a stamp on the envelope when returning your Request Form. Otherwise, please affix an appropriate stamp.

The 2023/24 Environmental, Social and Governance Report of the Company is published in electronic form only and is available on the Company’s website at [www.johnsonholdings.com](http://www.johnsonholdings.com) and the website of the Stock Exchange at [www.hkexnews.hk](http://www.hkexnews.hk). If you wish to receive a printed copy of the 2023/24 Environmental, Social and Governance Report, you may submit your request in writing to the Branch Share Registrar by post to 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to [1955-ecom@hk.tricorglobal.com](mailto:1955-ecom@hk.tricorglobal.com).

Should you have any queries relating to this letter, please call the Branch Share Registrar’s telephone hotline at (852) 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m. (Monday to Friday, excluding Hong Kong public holidays) or send an email to [1955-ecom@hk.tricorglobal.com](mailto:1955-ecom@hk.tricorglobal.com).

Yours faithfully,  
For and on behalf of  
**Hong Kong Johnson Holdings Co., Ltd.**  
XIE Hui  
Chairman

Note: “Corporate Communications” refer to any document issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors’ report, its annual financial statements together with the auditors’ report and; (b) the interim report; (c) notice of meeting; (d) listing document; (e) circular; and (f) proxy form.

致各位登記股東：

香港莊臣控股有限公司（「本公司」）

- 發佈2023/24年報、通函及代表委任表格（統稱「本次公司通訊」）以及2023/24環境、社會及管治報告之登載通知

謹知會閣下本次公司通訊之中英文版本可於本公司網站[www.johnsonholdings.com](http://www.johnsonholdings.com)及香港聯合交易所有限公司（「聯交所」）網站[www.hkexnews.hk](http://www.hkexnews.hk)（「網站版本」）瀏覽，或本公司已按閣下同意的安排隨函附上本次公司通訊之印刷本（視屬何情況而定）。倘若閣下已選擇（或被視為已選擇）收取公司通訊的網站版本，惟因任何原因以致在收取或接收本公司網站上的本次公司通訊出現困難，本公司將於收到閣下要求後寄上本次公司通訊的印刷本，費用全免。

閣下可隨時發出合理時間的事先書面方式通知或填妥交回申請表格（「申請表」）郵寄至本公司香港股份過戶登記分處（「股份過戶登記分處」），卓佳證券登記有限公司，香港夏慤道16號遠東金融中心17樓或以電郵方式發送至[1955-ecom@hk.tricorglobal.com](mailto:1955-ecom@hk.tricorglobal.com)，要求收取日後公司通訊的印刷本或網站版本。倘若在香港投寄申請表，閣下可使用申請表內的郵寄標籤寄回，而毋須在信封上貼上郵票；否則，請貼上適當郵票。

本公司之2023/24環境、社會及管治報告僅以電子方式載於本公司網站[www.johnsonholdings.com](http://www.johnsonholdings.com)及聯交所網站[www.hkexnews.hk](http://www.hkexnews.hk)，歡迎瀏覽。若閣下欲索取本公司2023/24環境、社會及管治報告的印刷本，閣下可以書面方式向股份過戶登記分處（郵寄至香港夏慤道16號遠東金融中心17樓或電郵至[1955-ecom@hk.tricorglobal.com](mailto:1955-ecom@hk.tricorglobal.com)）提出有關要求。

閣下如有任何與本函件有關的疑問，請致電股份過戶登記分處電話熱線(852) 2980 1333，辦公時間為星期一至星期五（香港公眾假期除外）上午9時至下午6時，或電郵至[1955-ecom@hk.tricorglobal.com](mailto:1955-ecom@hk.tricorglobal.com)。

香港莊臣控股有限公司  
主席  
謝輝  
代行

2024年7月30日

附註：「公司通訊」指由本公司發佈或將予發佈以供其任何證券持有人或投資大眾參照或採取行動的任何文件，其中包括但不限於：(a) 董事會報告、公司年度財務報表連同核數師報告；(b) 中期報告；(c) 會議通告；(d) 上市文件；(e) 通函；及(f) 代表委任表格。

