

FAIRWOOD HOLDINGS LIMITED

大快活集團有限公司

(Incorporated in Bermuda with limited liability)

(於百慕達註冊成立之有限公司)

(Stock Code 股份代號: 52)



31 July 2024

Dear Registered Shareholder,

1. Notice of Publication of Annual Report 2023/2024, Circular, Notice of Annual General Meeting and Proxy Form (the “Current Corporate Communications”) and Environmental, Social and Governance Report 2023/2024 (the “ESG Report”) of Fairwood Holdings Limited (the “Company”)

English and Chinese versions of the Company’s Current Corporate Communications are available on the Company’s website at www.fairwoodholdings.com.hk (the “Company’s website”) and the website of The Stock Exchange of Hong Kong Limited (the “HKEX”) at www.hkexnews.hk (the “HKEXnews website”).

For the Registered Shareholders who have selected to receive the Corporate Communications^(Note) in printed version, enclosed are the Current Corporate Communications of the Company. If you have any difficulty in receiving or gaining access to the Current Corporate Communications posted on the Company’s website for any reason, please send your request (specifying your name, address and request) by email at fairwoodholdings.ecom@computershare.com.hk or by notice in writing to the Company’s Hong Kong branch share registrar, Computershare Hong Kong Investor Services Limited (the “Branch Share Registrar”), at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong. The Company will promptly upon receipt of your request send the Current Corporate Communications to you in printed version free of charge.

English and Chinese versions of the ESG Report are published in electronic form only under the Investor Relations section of the Company’s website and on the HKEXnews website.

2. Arrangements for Dissemination of Corporate Communications

Pursuant to the Rule 2.07A of the Rules Governing the Listing of Securities on the HKEX (the “Listing Rules”) under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, the Company is writing to inform you that the Company will disseminate future Corporate Communications to its Registered Shareholders as outlined below to comply with the Listing Rules and the relevant provision of the Company’s Bye-laws.

(a) Corporate Communications

The Company will continue to make both the English and Chinese versions of all future Corporate Communications available on the Company’s website and the HKEXnews website with notice of publication to be sent to Registered Shareholders on the date of publication by email or by post (if a Registered Shareholder has not provided an email address to the Company or if the email address provided is not functional). Corporate Communications in printed version will only be sent to Registered Shareholders upon request.

Registered Shareholders may register for “News Alerts” service in the Market Data section of the HKEX’s website to receive instant notification of the Company’s publication of Corporate Communications on website.

(b) Actionable Corporate Communications^(Note)

The Company will send Actionable Corporate Communications to Registered Shareholders individually in electronic form by email. If a Registered Shareholder has not provided an email address or if the email address provided is not functional, the Company will send Actionable Corporate Communications in printed version together with a request form for soliciting the Registered Shareholder’s functional email address to enable electronic dissemination in future.

(c) Solicitation of electronic contact details

To ensure timely receipt of the latest Corporate Communications by email, the Company recommends you to provide your email address by scanning your personalized QR code printed on the enclosed reply form (the “Reply Form”). Alternatively, you may sign and return the Reply Form to the Branch Share Registrar at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Branch Share Registrar, you may (i) be unable to receive any notifications regarding the publication of Corporate Communications; (ii) need to proactively check the Company’s website and the HKEXnews website to keep up with the publication of Corporate Communications; and (iii) the Company will send the Actionable Corporate Communications in printed version in the future.

(d) Request for Corporate Communications in printed version

If you want to receive future Corporate Communications in printed version, please complete the enclosed Reply Form and send it to the Branch Share Registrar or send your request (specifying your name, address and request) by email at fairwoodholdings.ecom@computershare.com.hk. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

(e) Arrangements published on the Company’s website

This arrangement for dissemination of Corporate Communications and the request for Corporate Communications in printed version are also published on the Company’s website under “Investor Relations” section.

Should you have any queries relating to any of the above matters, please contact the Branch Share Registrar’s telephone hotline at (852) 2862 8688 during business hours from 9 a.m. to 6 p.m., from Monday to Friday, (excluding Hong Kong public holidays) or send an email to fairwoodholdings.ecom@computershare.com.hk.

By Order of the Board
Fairwood Holdings Limited
Chan Kang Tung
Company Secretary

Notes:

1. Corporate communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form.
2. Actionable corporate communications are any corporate communication that seeks instructions from the Company’s securities holders on how they wish to exercise their rights or make an election as the Company’s securities holder. For the avoidance of doubt, actionable corporate communications do not include notices of general meetings and proxy forms.