

# FAIRWOOD HOLDINGS LIMITED

大快活集團有限公司

(Incorporated in Bermuda with limited liability)

(於百慕達註冊成立之有限公司)

(Stock Code 股份代號: 52)



31 July 2024

Dear Non-registered Shareholder<sup>(Note)</sup>,

## 1. Notice of Publication of Annual Report 2023/2024, Circular and Notice of Annual General Meeting (the “Current Corporate Communications”) and Environmental, Social and Governance Report 2023/2024 (the “ESG Report”) of Fairwood Holdings Limited (the “Company”)

English and Chinese versions of the Company’s Current Corporate Communications are available on the Company’s website at [www.fairwoodholdings.com.hk](http://www.fairwoodholdings.com.hk) (the “Company’s website”) and the website of The Stock Exchange of Hong Kong Limited (the “HKEX”) at [www.hkexnews.hk](http://www.hkexnews.hk) (the “HKEXnews website”).

For the Non-registered Shareholders who have selected to receive the Corporate Communications<sup>(Note)</sup> in printed version, enclosed are the Current Corporate Communications of the Company. If you have any difficulty in receiving or gaining access to the Current Corporate Communications posted on the Company’s website for any reason, please send your request (specifying your name, address and request) by email at [fairwoodholdings.ecom@computershare.com.hk](mailto:fairwoodholdings.ecom@computershare.com.hk) or by notice in writing to the Company’s Hong Kong branch share registrar, Computershare Hong Kong Investor Services Limited (the “Branch Share Registrar”), at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong. The Company will promptly upon receipt of your request send the Current Corporate Communications to you in printed form free of charge.

English and Chinese versions of the ESG Report are published in electronic form only under the Investor Relations section of the Company’s website and on the HKEXnews website.

## 2. Arrangements for Dissemination of Corporate Communications

In view of the Rule 2.07A of the Rules Governing the Listing of Securities on the HKEX (the “Listing Rules”) under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, the Company will disseminate future Corporate Communications to its Non-registered Shareholders as outlined below.

### (a) Corporate Communications

The Company will continue to make both the English and Chinese versions of all future Corporate Communications available on the Company’s website and the HKEXnews website with notice of publication to be sent to Non-registered Shareholders on the date of publication by email or by post (if the Company has not been provided with an email address of a Non-registered Shareholder by his/her bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which his/her shares are held (collectively, the “Intermediaries”) or if the email address provided is not functional and postal address has been provided). Corporate Communications in printed version will only be sent to Non-registered Shareholders upon request.

As a Non-registered Shareholder, if you wish to receive Corporate Communications pursuant to the Listing Rules, you should liaise with your Intermediaries and provide your functional email address to your Intermediaries.

Non-registered Shareholders may register for “News Alerts” service in the Market Data section of the HKEX’s website to receive instant notification of the Company’s publication of Corporate Communications on website.

### (b) Request for Corporate Communications in printed version

If you want to receive future Corporate Communications in printed version, please complete the enclosed Reply Form and send it to the Branch Share Registrar or send your request (specifying your name, address and request) by email at [fairwoodholdings.ecom@computershare.com.hk](mailto:fairwoodholdings.ecom@computershare.com.hk). Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

### (c) Arrangements published on the Company’s website

This arrangement for dissemination of Corporate Communications and the request for Corporate Communications in printed version are also published on the Company’s website under “Investor Relations” section.

Should you have any queries relating to any of the above matters, please contact the Branch Share Registrar’s telephone hotline at (852) 2862 8688 during business hours from 9 a.m. to 6 p.m., from Monday to Friday, (excluding Hong Kong public holidays) or send an email to [fairwoodholdings.ecom@computershare.com.hk](mailto:fairwoodholdings.ecom@computershare.com.hk).

By Order of the Board  
Fairwood Holdings Limited  
Chan Kang Tung  
Company Secretary

Notes:

1. Non-registered Shareholder, for the purpose of this letter, means such person or company whose shares in the Company are held in The Central Clearing and Settlement System (CCASS), either directly as a beneficial shareholder or through a broker or custodian, and who have notified the Company from time to time through Intermediaries that such person or company wishes to receive Corporate Communications.
2. Corporate communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form.