(a Sino-foreign joint stock limited company incorporated in the People's Republic of China)

(於中華人民共和國註冊成立的中外合簽股份有限公司)

(Stock Code 股份編號: 902)

6 August 2024

Dear registered shareholder(s),

## **Arrangement of Electronic Dissemination of Corporate Communications**

Pursuant to Rule 2.07A of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules") under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, Huaneng Power International, Inc. (the "Company") is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communications"), which means any documents issued or to be issued by the Company, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at <a href="https://www.hpi.com.cn">www.hpi.com.cn</a> and the HKEXnews website at <a href="https://www.hexnews.hk">www.hexnews.hk</a> in place of printed copies.

Solicitation of electronic contact details

To ensure timely receipt of the Actionable Corporate Communications (Note), the Company recommends you provide your email address by scanning your personalized QR code printed on the enclosed reply form (the "**Reply Form**"). Alternatively, you may sign and return the Reply Form to the Company's H share registrar (the "**Share Registrar**"), Hong Kong Registrars Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the H Share Registrar, the Company will send the Actionable Corporate Communications in printed form in the future.

If you want to receive the Corporate Communications in printed form, please complete the enclosed Reply Form and send it to the H Share Registrar or send an email to <a href="https://hunneng.ecom@computershare.com.hk">https://hunneng.ecom@computershare.com.hk</a> specifying your name, address and request to receive the Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to this letter, please contact the H Share Registrar at (852)2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

By order of the board

Huaneng Power International, Inc.

Huang Chaoquan

Company Secretary

Note: Actionable Corporate Communications refer to any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.

各位登記股東:

## 以電子方式發佈公司通訊之安排

根據自 2023 年 12 月 31 日起生效的擴大無紙化制度及以電子方式發佈公司通訊規定下香港聯合交易所有限公司證券上市規則(「**上市規則**」)第 2.07A 條,華能國際電力股份有限公司(「**公司**」)謹此通知 閣下,公司已採用以電子方式發佈公司通訊(「**公司通訊**」)之安排,該公司通訊是指公司發佈或將要發佈的任何文件,包括但不限於(a) 董事報告、年度帳目以及審計報告副本及其財務摘要報告(如適用); (b) 中期報告及其中期報告摘要(如適用); (c) 會議通知; (d) 上市文件; (e) 通函; 和 (f) 委任表格。

請注意,所有未來公司通訊的英文版和中文版將在公司網站 www.hpi.com.cn 和披露易網站 www.hkexnews.hk 上提供,以代替印刷本。

徵集電子聯絡資料

為確保及時收到可供採取行動的公司通訊<sup>(開註)</sup>,公司建議 閣下透過掃描本函背頁之回條(「**回條**」)上列印的 閣下專屬二維碼來提供 閣下的電子郵件地址。或者,閣下也可以簽署回條並交回公司的 H 股股份過戶登記處(「**H 股股份過戶處**」)香港證券登記有限公司,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

如果公司沒有收到 閣下的有效電子郵件地址,直至 H 股股份過戶處收到 閣下有效的電子郵件地址前,本公司將於日後以印刷本形式發送可供採取行動的公司通訊。

若 閣下希望收取公司通訊之印刷版,請填妥背頁之回條並交回 H 股股份過戶處,或發送電子郵件至 <u>huaneng.ecom@computershare.com.hk</u>,並註明 閣下的姓名、地址以及收取公司通訊印刷版的要求。請注意,收取未來公司通訊印刷版之指示由收悉 閣下指示當日起計一年內有效,此後將過期。

如 閣下對本函件有任何疑問,請於辦公時間星期一至五(香港公眾假期除外)上午 9 時正至下午 6 時正(香港時間)其間致電 H 股股份過戶處(852)2862 8688 查詢。

承董事會命 **華能國際電力股份有限公司 黄朝全** 公司秘書

2024年8月6日

Personalized QR Code <u>專屬二維碼</u>

<b>REPLY</b>	<b>FORM</b>	回條
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To: Hong Kong Registrars Limited (the "H Share Registrar")

17M Floor, Hopewell Centre

183 Queen's Road East, Wanchai, Hong Kong

(Please <u>choose ONLY ONE</u> of the options below) (請<u>從以下選項中**只選擇其中一項**)</u>

香港證券登記有限公司 (「H股股份過戶處」)

香港灣仔皇后大道東 183 號 合和中心 17M 樓

Option 1: Provide your email address for receipt of future Actionable Corporate Communications (Note 3) of the Company via electronic dissemination by scanning

your personalized QR code

選項 1: 掃瞄 閣下專屬二維碼提供 閣下之電子郵件地址,以接收公司未來通過電子方 式發佈可供採取行動的公司通訊(#註3)

> You are **NOT required** to return this Reply Form if you choose "Option 1". 如選擇了「選項1」, 閣下無須交回本回條。

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<b>Option 3: I/we hereby request for receipt of Corporate Communications* in printed form</b> (Please mark "✓" in the below box if applicable) <b>選項 3:</b> 本人/吾等現要求收取公司通訊 <sup>*</sup> 印刷版 (如適用,請在以下方格內劃上「✓」號)					
receive future Corporate Communications* in 收取未來公司通訊*的印刷本,並已知悉本	printed copy and noted that this instruction is valid only for one 指示由收取指示日期起計一年內有效。 <sup>(<i>附註 5</i>)</sup>	year starting from the receipt date of instruction. (Note 5)			
Printed English version 英文印刷本	☐ Printed Chinese version 中文印刷本 ☐ Printed	English and Chinese versions 中、英文印刷本			
Signature(s). (Note 1)	Contact numbers	Data			

簽名: (*附註 1*)

- Notes 附註:

  1. Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid.

  清清楚舜爱 图下之所有資料,如屬總名股東,則本回緣與抗所有總名股東聯合簽署,方為有效。

  2. Any Reply Form with no signature or otherwise incorrectly completed will be void.

  任何回緣素未有營署央在某地方面與各不证職,則將會作第一。

  3. If the Company does not receive a functional email address in your reply, you will be unable to receive notifications regarding the publication of Corporate Communications\*. Actionable Corporate Communications refer to any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.

  如公司役利投制 图下的分发音,那条性处,图下分器未没有的图象公司通讯的通知,而持续投行的公司通讯抗任何涉及要求要行人的题类并分人指示其模如何行使其有關證券持有人的權利或作出選擇的公司通讯。

  4. If you provide more than one email address by QR code, email, reply form and/or other means, only the latest one email address provided will be registered.

  如 图下台题一点编码、意思,回缘及设度是形式提供多处一般的图学方件地址,每个部址上海多数用户经汇。
  如 图下台题用 3 方格内劃上 1~1 號,將不會有量了新件地址接受了,只有公司通讯。的印刷版查查较取起。
  如 图下台题用 3 方格内劃上 1~1 號,將不會有量了新件地址接受混,只有公司通讯。的印刷版查查较取出。

  6. For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form.

  為免存促,在本国緣上的任何關州指示,公司終不予整理。

聯絡電話號碼:

- \* Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular ; and (f) a proxy form; (b) a copy and a separate with a copy of the auditors' report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular ; and (f) a proxy form; (f) a rotice of meeting; (d) a listing document; (e) a circular ; and (f) a proxy fixed by a circular ; (e) a notice of meeting; (d) a listing document; (e) a circular ; and (f) a proxy fixed by a circular ; (d) a listing document; (e) a circular ; and (f) a proxy fixed by a circular ; (d) a listing document; (e) a circular ; and (f) a proxy fixed by a circular ; (d) a listing document; (e) a circular ; and (f) a proxy fixed by a circular ; (d) a listing document; (e) a circular ; and (f) a proxy fixed by a circular ; (d) a listing document; (e) a circular ; and (f) a proxy fixed by a circular ; (d) a listing document; (e) a circular ; and (f) a proxy fixed by a circular ; (d) a cir

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

Mailing Label 郵寄標籤

香港中央證券登記有限公司 Freepost No. 簡便回郵號碼:37 Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us. No postage is necessary if posted in Hong Kong. 當 閣下寄回此回條時·請將郵寄標籤剪貼於信封上 如在本港投寄· 閣下無需支付郵費或貼上郵票。

日期: