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海南美蘭國際空港股份有限公司
Hainan Meilan International Airport Company Limited*
(A joint stock company incorporated in the People's Republic of China with limited liability)
(Stock Code: 357)

SUPPLEMENTAL NOTICE OF EXTRAORDINARY GENERAL MEETING

Reference is made to the notice of the extraordinary general meeting (the “EGM”) of Hainan Meilan International Airport Company Limited (the “Company”) dated 11 September 2024 (the “First Notice”), which sets out the time and venue of the EGM and contains the resolutions to be tabled before the EGM for shareholders’ approval. Unless the context otherwise requires, expressions used in this supplemental notice shall have the same meaning set out in the circular of the Company dated 11 September 2024 and the supplemental circular of the Company dated 27 September 2024.

SUPPLEMENTAL NOTICE IS HEREBY GIVEN that the EGM will be held at 10:00 a.m. on Friday, 18 October 2024 at the meeting room of the Company on 3rd Floor, Office Building of Meilan Airport, Haikou City, Hainan Province, the People’s Republic of China (the “PRC”) for the purpose of considering and, if thought fit, passing the following resolution, in addition to the resolutions set out in the First Notice.

BY WAY OF ORDINARY RESOLUTION

2. To consider and approve the appointment of Mr. Xie Lichao (謝立超先生) as a non-executive director of the Company, with the term starting from the date on which his appointment is approved at the EGM until the expiration of the term of the eighth session of the board of directors of the Company, and to authorise the chairman of the board of directors or any executive director of the Company to execute a service contract or such other documents or supplemental agreements or deeds on behalf of the Company.

By order of the Board
Hainan Meilan International Airport Company Limited*
Wang Hong
Chairman and President

Hainan Province, the PRC
27 September 2024

* For identification purposes only.

As at the date of this supplemental notice, the Board comprises (i) three executive directors, namely Mr. Wang Hong, Mr. Ren Kai and Mr. Xing Zhoujin; (ii) three non-executive directors, namely Mr. Wu Jian, Mr. Li Zhiguo and Mr. Wen Zhe; and (iii) four independent non-executive directors, namely Mr. Fung Ching, Simon, Mr. George F Meng, Mr. Ye Zheng and Mr. Deng Tianlin.

Notes:

- (A) The Company's register of members will be closed from Saturday, 28 September 2024 to Friday, 18 October 2024 (both days inclusive), during which no transfer of Shares will be registered. In order to qualify for attending and voting at the EGM, Shareholders must deliver their transfer documents, accompanied by the relevant share certificates and forms of transfer, to the Company's share registrar and transfer office, Computershare Hong Kong Investor Services Limited, located at Shops 1712-1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong (for H Shareholders) or the office of the secretary to the Board at the Office Building of Meilan Airport, Haikou City, Hainan Province, the PRC (for Domestic Shareholders), no later than 4:30 p.m. on Friday, 27 September 2024.
- (B) Shareholders whose names appear on the Company's register of members at the close of business on Monday, 30 September 2024 are entitled to attend and vote at the EGM after complying with the necessary registration procedures.
- (C) Each holder of H Shares who has the right to attend and vote at the EGM (or any adjournment thereof) is entitled to appoint in writing one or more proxies, whether a Shareholder or not, to attend and vote on his behalf at the EGM. Since the first form of proxy (the "**First Form of Proxy**") which was despatched to the Shareholders on 11 September 2024 and sent together with the First Notice does not contain the proposed resolution set out in this supplemental notice, a revised form of proxy (the "**Revised Form of Proxy**") has been prepared and is enclosed with the supplemental circular of the Company dated 27 September 2024 of which this supplemental notice forms part. A proxy of a Shareholder who has appointed more than one proxy may only vote on a poll.
- (D) The instrument appointing a proxy must be in writing under the hand of the appointor or his attorney duly authorised in writing. If that instrument is signed by an attorney of the appointor, the power of attorney authorising that attorney to sign, or other documents of authorisation, must be notarially certified. The instrument appointing a proxy of any holder of H Shares (being a body corporate) must be affixed with the corporate seal of such holder of H Shares or duly signed by the chairman of its board of directors or by its authorised attorney. To be valid, the Revised Form of Proxy, and if the Revised Form of Proxy is signed by a person under a power of attorney or other authority on behalf of the appointor, a notarially certified copy of that power of attorney or other authority, must be delivered to the Company's H Share registrar, Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong, not less than 24 hours before the time for holding the EGM or any adjournment thereof in order for such documents to be valid.

- (E) Each holder of Domestic Shares is entitled to appoint in writing one or more proxies, whether a Shareholder or not, to attend and vote on his behalf at the EGM. Notes (C) and (D) also apply to holders of Domestic Shares, except that the Revised Form of Proxy or other documents of authority must be delivered to the office of the secretary to the Board, not less than 24 hours before the time for holding the EGM or any adjournment thereof in order for such documents to be valid.

Details of the office of the secretary to the Board are as follows:

Office Building of Meilan Airport

Haikou City

Hainan Province

the PRC

Tel: (86-898) 6996 6999

Fax: (86-898) 6996 8999

- (F) If a proxy attends the EGM on behalf of a Shareholder, he should produce his ID card and the instrument signed by the proxy or his authorised representative, which specifies the date of its issuance. If the legal representative of the holder of legal person Share(s) attends the EGM, such legal representative should produce his ID card and valid documents evidencing his capacity as such legal representative. If a holder of legal person Share(s) appoints a representative of a company other than its legal representative to attend the EGM, such representative should produce his ID card and an authorisation instrument affixed with the seal of the holder of the legal person Share(s) and duly signed by its legal representative.
- (G) If a Shareholder has not yet lodged the First Form of Proxy with the Company's H share registrar (for H Shareholders) or delivered to the office of the secretary to the Board (for Domestic Shareholders), he/she is requested to lodge the Revised Form of Proxy if he/she wishes to appoint proxies to attend the EGM on his/her behalf. In this case, the First Proxy Form should not be lodged with the Company's H Share registrar (for H Shareholders) or delivered to the office of the secretary to the Board (for Domestic Shareholders).
- (H) If a Shareholder has already lodged the First Form of Proxy with the Company's H Share registrar (for H Shareholders) or delivered to the office of the secretary to the Board (for Domestic Shareholders), he/she should note that:
- (i) If the Revised Form of Proxy is not lodged with the Company's H share registrar (for H Shareholders) or delivered to the office of the secretary to the Board (for Domestic Shareholders) before the closing time as mentioned in Notes (D) and (E) above or if it is incorrectly completed, the First Form of Proxy will be treated as a valid proxy form lodged by him/her if correctly completed. The proxy so appointed by him or her will be entitled to vote at the proxy's discretion or to abstain on any resolution properly put to the EGM other than those referred to in the notice of EGM dated 11 September 2024 and the First Form of Proxy, including the newly added resolution as set out in this supplemental notice.
- (ii) If he/she lodged the Revised Form of Proxy with the Company's H share registrar (for H Shareholders) or delivered to the office of the secretary to the Board (for Domestic Shareholders) before the closing time as mentioned in Notes (D) and (E) above, the Revised Form of Proxy will revoke and supersede the First Form of Proxy previously lodged by he/she provided that the Revised Form of Proxy is correctly completed.

- (I) Pursuant to Rule 13.39 (4) of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, any vote of shareholders at a general meeting must be taken by way of poll. Accordingly, the chairman of the EGM will demand a poll in relation to all the proposed resolutions at the EGM.

- (J) Please refer to the First Notice for details in respect of other resolutions to be passed at the EGM and other relevant matters.